

AGENDA

Meeting: WARMINSTER AREA BOARD
Place: Civic Centre Sambourne Rd, Warminster BA12 8LB
Date: Thursday 3 July 2014
Time: 7.15 pm

Including the Parishes of Bishopstrow, Boyton, Chapmanslade, Chitterne, Codford, Corsley, Heytesbury, Horningsham, Longbridge Deverill and Crockerton, Maiden Bradley with Yarnfield, Norton Bavant, Sherrington, Stockton, Sutton Veny, Upper Deverills, Upton Lovell, Upton Scudamore, and Warminster.

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Refreshments and networking opportunities will be available from 6:45pm.

Please direct any enquiries on this Agenda to Jessica Croman , direct line 01225 718262 or email jessica.croman@wiltshire.gov.uk or Jacqui Abbott (Warminster Community Area Manager), on 07771 844 530 or email jacqui.abbott@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225)713114/ 713115.

Wiltshire Councillors

Andrew Davis (Vice -Chairman)	Warminster East
Fleur de Rhé-Philipe	Warminster Without
Keith Humphries	Warminster Broadway
Christopher Newbury (Chairman)	Warminster Copheap and Wyllye
Pip Ridout	Warminster West

Items to be considered

Time

Please note these timings are approximate only

- | | | |
|----|---|--------|
| 1. | Election of Chairman

To elect a Chairman for the Warminster Area Board for the forthcoming year 2014/15. | 7.15pm |
| 2. | Election of Vice Chairman

To elect a Vice-Chairman for Warminster Area Board for the forthcoming year 2014/15. | |
| 3. | Chairman's Welcome and Introductions

The Chairman will welcome those present to the meeting. | |
| 4. | Apologies for Absence | |
| 5. | Minutes (Pages 1 - 10)

To approve and sign as a correct record the minutes of the meeting held on 8 May 2014 (<i>copy attached</i>). | |
| 6. | Declarations of Interest

To receive any declarations of disclosable interests or dispensations granted by the Standards Committee. | |
| 7. | Chairman's Announcements (Pages 11 - 18)

The Chairman will introduce the Announcements included in the agenda and invite any questions. <ul style="list-style-type: none">• Mini Recycling Sites• Garden Waste Collection• Community Infrastructure Levy | 7.25pm |
| 8. | Updates from Partners (Pages 19 - 26)

To receive updates from any of the following partners: <ul style="list-style-type: none">➤ Wiltshire Police➤ Wiltshire Fire and Rescue Service➤ Wiltshire Clinical Commissioning Group➤ Warminster and Villages Community Partnership➤ Town and Parish Councils Nominated Representatives➤ Warminster Community Youth Action Group | 7.30pm |

➤ Army Re-basing

Some written updates have been received and are included in this agenda.

9. **Your Local Issues** (*Pages 27 - 30*) **7.40pm**

An update from the Community Area Manager and leaders of the groups working on existing issues.

If you would like to raise an issue please contact the Warminster Community Area Manager, Jacqui Abbott on 07771 844 530 or jacqui.abbott@wiltshire.gov.uk or report the issue on the Wiltshire Council Website by using this [link](#).

The Chairman will invite those attending to raise any urgent items of public concerns and will also invite any questions from the floor.

10. **What Matters to You Priorities and Projects Update** **7.50pm**

To receive the results of the Joint Strategic Assessment event held on 1 April.

11. **Shadow Community Operations Board** **8.05pm**

Cllr Keith Humphries and Warminster Shadow Community Operations Board (COB) will give a presentation on the first phase of consultation about the community campus. The committee are asked to note the results of the consultation and to agree that the COB continue to develop their initial working proposal in more detail.

12. **Upper Deverills Parish Plan** (*Pages 31 - 58*) **8.25pm**

The board is asked to note the plan and to thank the committee for its work, which will be heeded in all future community planning initiatives and in any future neighbourhood planning aspirations which the villages may have.

13. **Area Board Funding - Community Area Grants** (*Pages 59 - 62*) **8.30pm**

To consider the applications for funding from the Community Area Grants Scheme.

14. **Your Area Board - Your Ideas, Reactions, Suggestions** **8.40pm**

The board will consider the existing Forward Work Plan for the Warminster Area Board at which point the Chairman will invite those present to suggest topics to be considered at future meetings.

If you cannot attend the meeting and would like to suggest topics please contact the Democratic Services Officer whose details are

available on the front page of this agenda.

15. **Appointment to Outside Bodies** (*Pages 63 - 76*)

8.45pm

To consider the report of the Democratic Services Officer asking the Board to reappoint Councillor representatives to Outside Bodies, reconstitute and appoint to working groups and note the terms of reference for the working groups.

16. **Future Meeting Dates**

The next meetings of the Warminster Area Board will be on:

11 September 2014
7pm
Warminster Civic Hall

6 November 2014
7pm
Warminster Civic Centre

17. **Evaluation and Close**

9pm

MINUTES

Meeting: WARMINSTER AREA BOARD
Place: Chitterne Village Hall, Village Green, Chitterne BA12 9NS
Date: 8 May 2014
Start Time: 7.00 pm
Finish Time: 8.45 pm

Please direct any enquiries on these minutes to:

Jessica Croman , Tel: 01225 718262 or (e-mail) jessica.croman@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Pip Ridout, Cllr Andrew Davis (Vice Chairman), Cllr Keith Humphries,
Cllr Christopher Newbury (Chairman) and Cllr Fleur de Rhé-Philippe

Cllr Jonathon Seed (Cabinet Member for Communities, Campuses, Area Boards,
Leisure, Libraries and Flooding)

Wiltshire Council Officers

Jacqui Abbott – Community Area Manager
Jessica Croman – Democratic Services Officer
Sharon Smith – Senior Democratic Services Officer
Sandra Samuel – Youth Development Co-ordinator
Imogen Dallimore – Community Co-ordinator – Local Highways
Adrian Hampton – Head of Local Highways and Streetscene South
Peter Binley - Head of Highways Asset Management and Commissioning

Town and Parish Councillors

Warminster Town Council – Sue Fraser, Heather Abernethie
Chapmanslade Parish Council – Francis Morland, Phil Jefferson,
Chitterne Parish Council – Mike Lucas
Codford Parish Council – L. Hoareau, P.Edmonds
Horningsham Parish Council – Sarah Jefferies

Longbridge Deverill and Crockerton Parish Council – Graham Connellaw
Maiden Bradley with Yarnfield Parish Council – Sarah Jefferies
Upper Deverills Parish Council – Sarah Jefferies

Partners

Wiltshire Police
Wiltshire Fire and Rescue Service
Community Area Partnership

Total in attendance: 40

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting of the Warminster Area Board and introduced Councillor Seed, Angus Macpherson (Wiltshire Police and Crime Commissioner) and Peter Binley (Head of Highways Asset Management and Commissioning, Wiltshire Council).</p>
2.	<p><u>Apologies for Absence</u></p> <p>Apologies were received from Barry Pirie. It was also noted that Councillor Pip Ridout would arrive late.</p>
	<p><u>Minutes</u></p> <p>The draft minutes were amended to include Phil Jefferson and Dennis Barnard in the attendance list and included the following comment made:</p> <p><i>A comment was raised about the police cover in the Warminster Rural NPT and it was noted as a matter the Area Board should discuss.</i></p> <p>Decision</p> <p>The minutes of the previous meeting with the amendment were agreed as a correct record and signed by the Chairman.</p>
	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
	<p><u>Chairman's Announcements</u></p> <p>The Chairman made the following announcements which were covered in the agenda pack:</p> <p>Recycling Success</p> <p>Comments were raised in the room about car parks in Warminster and Corsley, noting that they were not aware of any consultation with the public before the recycling bins had been removed which had left rubbish which was not getting cleaned up. The removal of the bins in Corsley at the playing field would mean a loss of money for the area.</p> <p>Adrian Hampton, Head of Local Highways and Streetscene (South) at Wiltshire Council commented saying that the council owned sites would still be getting cleaned and the private sites would stop being cleared in a few months once the communities were aware that there would no longer be collections.</p>

	<p>Safe Places</p> <p>A new scheme funded by the Police and Crime Commissioner, which had been launched in Salisbury, would hopefully be launched in Warminster. The scheme would provide safe places for the vulnerable and works by businesses signing up to the scheme and being trained on how to help those in need. The businesses which were part of the scheme could be identified by an orange sticker in the window and the employees would carry orange cards.</p>
	<p><u>Chitterne Parish and Community Update</u></p> <p>Mike Lucas of Chitterne Parish Council gave a presentation updating the Area Board on the current issues and work happening in Chitterne.</p> <p>It was mentioned that over 20 homes and the local pub had been affected by the flooding as well as part of the B390 in the village and most of the Tilshead Road, talks were currently happening with Wiltshire Council and the Armed Forces on ways to mitigate flooding in the future.</p> <p>It was also identified during the flooding that motorists had shown no consideration and frequently drove too fast through the water, pushing it back into resident's houses and over the volunteers helping. Another issue with oversized vehicles travelling through the area had been identified with the nearby Valley Farm increasing the amount of waste from 25000 tonnes to 100000 tonnes, without any consultation, meaning more large vehicles would be passing through the area.</p> <p>Mr Lucas reinforced the speed watch initiative noting that it would only work with continued enforcement and thanked the Community Area Transport Group for helping with traffic calming measures.</p> <p>Another issue identified was the lack of connectivity and broadband in the area and asked that Chitterne be a priority for the broadband rollout.</p> <p>A comment was made to thank Mr Lucas for the presentation and that other villages were experiencing the same issues.</p> <p>The Chairman thanked Mr Lucas for the presentation.</p>
	<p><u>Updates from Partners</u></p> <p>The written updates included in the agenda were noted.</p> <p>Verbal updates were received from:</p> <p>Wiltshire Police</p> <p>Angus Macpherson made a comment that the speed watch was getting better.</p>

Inspector Alan Webb referred to the written update on page 13 of the agenda, highlighting the areas of: The revised geographical policing model and flattening of management structure, the team would be giving particular focus to repeat callers, prolific offenders and repeat victims.

The focus in Warminster would be on domestic burglaries and he noted an increase in victim based crime and domestic burglaries in the area.

Questions were asked about the Neighbourhood Policing Teams resources and lack of presence in the rural areas. Inspector Webb noted the comment and said that the team had been under some pressure although there had been some recruitment and once the new recruits had finished their training there would be less pressure.

A question was asked about the crime figures increasing. Inspector Webb explained about the change in the reporting system and how crimes were detected and recorded which had affected the figures.

A presentation was then given on the Community Messaging System by Inspector Webb and Mr Mike Davis, which explained the system to develop neighbourhood support teams which would be in Warminster in the summer. The system would allow for the police to alert the local areas signed up on issues more quickly. The Neighbourhood Alert website provided information on other counties and how they used their system, Cumbria was given as a good example to look at. It was noted that the system could also be linked with other services such as the Fire and Rescue service in the future.

Wiltshire Fire & Rescue

Mike Franklyn apologised for not submitting a written update and explained that the service was having technical issues and hoped to be back in operation in June.

Mr Franklyn explained that the Wiltshire and Dorset Fire & Rescue teams had been working closely and he read a script which explained that there had been a budget shortfall which was threatening the service and the separate Fire Authorities of Wiltshire and Dorset. They had been looking at the business case for combining into a single Wiltshire and Dorset Fire Authority. A decision would be made in December and a public consultation would take place between 16 June and 24 August. Documents would be on the Wiltshire fire and rescue website and a helpline would be set up.

Warminster Community Area Youth Action Group (YAG)

The YAG secretary Megan Feist informed the Area Board that clubs within the area were seeing an increase in their numbers and becoming very successful.

	<p>The street based youth workers had worked hard to engage with the skaters and get their opinions about the youth services. It was noted that the YAG would be having a celebration on the 13 May at the Westbury youth centre.</p> <p>The Chairman thanked Miss Feist for the update.</p> <p>Army Re-basing Update</p> <p>It was noted that Wiltshire Council was waiting for the master plan. There was a need for transport, infrastructure and ecological assessments and a need to source money for schools, health services etc, although the Warminster area was unlikely to be affected by the army re-basing.</p>
	<p><u>Councillor Seed - Cabinet Member for Communities, Campuses, Area Boards, Leisure, Libraries and Flooding</u></p> <p>The Chairman introduced and welcomed Councillor Seed.</p> <p>Cllr Seed thanked the Chairman, explained that he represented his local area of Summerham and Seend and was the Cabinet Member for Communities, Campuses, Area Boards, Leisure, Libraries and Flooding.</p> <p>Cllr Seed gave an outline of his portfolio and explained his role in helping Wiltshire Council to have more resilient communities through voluntary funding, Campuses, Area Boards and Leisure facilities.</p> <p>Area Boards were a ground breaking national success and a local Wiltshire initiative which was about communities and there had recently been a review which would be rolled out later in the month.</p> <p>Cllr Seed informed the Area Board that because Wiltshire Council were doing things differently they were able to retain the leisure facilities in tough financial times by integrating leisure with public health and helping libraries stay open longer through the input of the communities.</p> <p>Flooding had been an issue and they were now looking at a proactive and reactive system and bringing in community involvement which works.</p> <p>Cllr Seed agreed with Chitterne Parish Council about drivers being inconsiderate during the flooding, having experienced the same problem. After witnessing what the drivers were doing he got a press release and radio announcement out to encourage drivers to slow down.</p> <p>The provision of campuses was the biggest project which would combine facilities that were most important to the communities and by doing this Wiltshire Council would be able to retain facilities and save money in the long run. The current Warminster consultation was coming to an end which would determine what facilities the campus would have and the second consultation looking at</p>

	<p>where the campus should be.</p> <p>The Chairman thanked Cllr Seed for his presentation.</p> <p>Cllr Keith Humphries gave an update on the Warminster area campus informing the Area Board that there had been a good response from a good variety of people.</p> <p>The current results indicated that 76% of the respondents, supported the campus and 4% did not agree to the campus; 77% wanted more leisure facilities and 85% of the respondents highlighted car parking and safe pedestrian access as their priority. 300 comments had been received.</p> <p>Cllr Humphries encouraged the Area Board to take part in the consultation and to encourage their friends and families.</p>
	<p><u>Local Highways Investment Fund 2014 -2020</u></p> <p>The Chairman welcomed Peter Binley who gave a presentation on the Local Highways Investment Fund 2014/2015.</p> <p>Mr Binley expressed the importance of the highways network within Wiltshire and that the flooding had been a big setback on repairs. Wiltshire had 3000 miles of road and a budget of £21 million for the next six years. Wiltshire Council was taking a flexible approach and reviewing the priorities each year. The current list of priorities targeted the larger sites which needed work.</p> <p>Mr Binley explained that the highways team wanted to set up a cycle of repairs with the agreement of the Area Board. Unfortunately this had been held up this year due to the flooding but would come back at the end of the year to seek the views of the community on a priority list for the following year; because of this the community would have an opportunity to bring projects forward.</p> <p>The chairman explained that he believed an annual event with the Area Board would be the best way forward.</p> <p>A comment was raised asking to view the Amesbury area maps as Chitterne would be influenced by the Amesbury area and who the best contact would be in highways. It was explained that it was a county wide project and that the community area website would have a full list of sites. It was also noted that the area highways engineer Dave Button and the local teams would be the best people to speak to.</p> <p>A question was asked if there was a contingency fund in case of emergencies and it was explained that the highways were trying to remain flexible and review the priorities each year.</p>
	<p><u>Area Board Funding - Community Area Grants</u></p>

The area board considered the following applications seeking 2013/14 Grant funding:

Community Area Grants

Decision

Corsley Memorial Playing Field – All weather outdoor table tennis table was awarded £999.53 towards this project.

Reason

This application meets grant criteria 2013/14 and is a capital project.

Decision

Corsley Reading Room – Building IT literacy in local community was awarded £383.88 towards this project.

Reason

This application meets grant criteria 2013/14 and is a capital project.

Decision

Corsley Reading Room – To build a new wall at side of the Reading Room was awarded £1700 towards this project.

Reason

This application meets grant criteria 2013/14 and is a capital project.

Decision

Wiltshire Blind Association – For assistive technology workshops/ drop- ins was awarded £3933.25.

Reason

This application meets grant criteria 2013/14 and is a capital project.

The Chairman agreed to consider the grant request for the Warminster Festival and the request for running costs for the Warminster and Villages Community Partnership (WVCP) together because they were both requesting revenue funding. The Area Board had a total of £7,936 of revenue funding left for 2014 / 15.

Warminster Festival Committee had requested £4,000 revenue funding for the Warminster Festival 2014.

The Warminster and Villages Community Partnership had requested a total of £6,835 for running costs 2014 / 15.

Cllr Pip Ridout requested that the Board approved a roll-over of funding from the Warminster Job Club of £1,068 to 2014 / 15 which was also revenue funding.

	<p>This brought the total revenue funding available to the Area Board to £9,004. Decision: The Area Board agreed to roll the amount over.</p> <p>Cllr Keith Humphries moved that the Festival Committee be awarded £3,461, reserving £5,543 for WVCP.</p> <p>Decision: The Area Board agreed to fund the Warminster Festival £3,461.</p>
	<p><u>Warminster and Villages Community Area Partnership</u></p> <p>Decision The Area Board agreed to fund the WVCP £5,543</p> <p>Reason This application meets grant criteria 2013/14.</p>
	<p><u>Community Area Transport Group</u></p> <p>The Warminster Area Board was asked to agree the budget allocation proposals from the Community Area Transport Group (CATG) for the Warminster Community Area.</p> <p>Decision</p> <p>To approve the two projects listed in the report for CATG expenditure.</p>
	<p><u>Your Local Issues</u></p> <p>The Community Area Manager introduced her report including new issues since the last meeting, on-going issues and those issues since resolved.</p> <p>The report was included as part of the agenda pack.</p> <p>A question was raised about the Victoria Fields Estate issue, if the CATG along with residents, would write to developers to get a response on the issues. The Community Area Manager said they would try to get a response.</p> <p>The rest of the issues were noted and no further issues were reported.</p>
	<p><u>Your Area Board - Your Ideas, Your Reactions, Your Suggestions</u></p> <p>It was agreed to discuss the Neighbourhood Policing Team.</p>
	<p><u>Future Meeting Dates</u></p> <p>The next meeting of the Warminster Area Board would be held on 3 July 2014, 7pm at the Warminster Civic Centre.</p>

Evaluation and Close

The Chairman thanked everyone for attending the meeting.

Chairman's Announcements

Subject:

Mini Recycling Sites

Summary of announcement:

After considering comments from residents and the usage of key recycling sites, the Council has decided that 13 mini recycling sites will remain in place for residents to use. These sites, where skips will remain for the recycling of glass, cans and paper, are listed below:

- Bradford on Avon – Sainsburys
- Calne – Pippin Car Park
- Chippenham – Sainsburys
- Chippenham – Morrisons
- Corsham – Car Park
- Devizes – Morrisons
- Malmesbury – Station Yard Car Park
- Melksham – Sainsburys
- Warminster – Morrisons
- Royal Wootton Bassett – Borough fields
- Salisbury – Waitrose
- Tidworth – Station Car Park
- Tisbury – Car Park

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Chairman's Announcements

Garden Waste Consultation

Summary of announcement:

The Council faces significant financial pressures with reduced funding from central government, increased service demand and inflation and these pressures are likely to increase. One way of achieving some savings towards this is by changing the way the garden waste collection service is delivered at the kerbside in Wiltshire. The Council currently delivers a fortnightly non-chargeable kerbside garden waste collection service to those residents that request the service.

The Council's Cabinet agreed to undertake a public consultation exercise to gain residents' views on potential future changes to the current kerbside garden waste collection service. The consultation runs from 1 July until the 1 September and presents residents with three proposals for changes to the service. The proposed changes are:

1. A three month suspension of the non-chargeable kerbside garden waste service with no collections taking place in December, January and February.
2. A five month suspension of the non-chargeable kerbside garden waste service with no collections taking place in November, December, January, February and March.
3. To introduce a chargeable kerbside garden waste collection service instead of the current non-chargeable service.

Residents are asked to pick the one option which best meets their needs. From 1 July you can find out more information and contribute to the consultation:

- Online by visiting the Council's website and following the link to public consultations
- Online at your local library
- By picking up a leaflet from your local library, leisure centre, council office or town council office.
- By completing the form in the summer 'Your Wiltshire' magazine

Leaflets will also be made available at area board meetings.

Should you have any further questions which are not answered by the consultation documents, you can contact the council by emailing gardenwasteconsultation@wiltshire.gov.uk or by telephoning 0300 456 0102.

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Chairman's Announcements

Subject:	Community Infrastructure Levy (CIL)
Officer Contact Details:	Georgina Clampitt-Dix, Head of Place Shaping, Economic Development & Planning 01225 713472 georgina.clampitt-dix@wiltshire.gov.uk
Weblink:	www.wiltshire.gov.uk/communityinfrastructurelevy
Further details available:	CIL@wiltshire.gov.uk

Summary of announcement:

On 23 June 2014, Wiltshire Council is submitting the Wiltshire Council Community Infrastructure Levy (CIL) Draft Charging Schedule for independent examination. On this date, a Statement of Modifications, which sets out proposed changes to the CIL Draft Charging Schedule, is also being published for a four week period of consultation.

CIL is a charge that local authorities can place on new development to help fund infrastructure needed to support growth.

A note containing more information on CIL, including how to comment on the Statement of Modifications and the next steps, is attached as an appendix to this Announcement.

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WILTSHIRE AREA BOARDS

COMMUNITY INFRASTRUCTURE LEVY FOR WILTSHIRE - CONSULTATION

(JUNE 2014)

1. What is the Community Infrastructure Levy (CIL)?

- 1.1 Wiltshire Council is preparing a Community Infrastructure Levy (CIL) charging schedule. This is a charge that local authorities in England can place on development in their area. The money generated through the levy will contribute towards the funding of infrastructure to support growth. The Charging Schedule will need to strike an appropriate balance between contributing to funding infrastructure and not putting development across Wiltshire at risk.

2. Why has Wiltshire decided to implement the Levy?

- 2.1 The Government has restricted the ability of local authorities to pool funding for off-site infrastructure through existing section 106 agreements (or developer contributions). It considers that this new tariff-based approach provides the best framework to fund infrastructure in a fair and transparent manner. CIL will provide 'up front' certainty about how much developers will be expected to contribute.

3. How will money from CIL be spent?

- 3.1 CIL is designed to contribute towards bridging the 'funding gap' between the total cost of new infrastructure required to support development and the amount of funding available from other sources. Wiltshire Council's Infrastructure Delivery Plan (IDP) identifies a range of physical, community and 'green' infrastructure projects that will be required to support the level of development as set out in the Wiltshire Core Strategy. Informed by the IDP, a list (known as the Regulation 123 list) will identify and prioritise which infrastructure projects will be eligible to receive money from CIL. The Government confirmed last year that local communities will directly benefit from CIL. Town and parish councils will receive 15% of CIL raised in their area, or 25% if an adopted neighbourhood plan is in place.

4. Submission of the Wiltshire CIL Draft Charging Schedule and consultation on proposed modifications

- 4.1 The Council has undertaken two previous consultations on the Wiltshire CIL Charging Schedule, which sets out the amount of CIL to be charged on different types of new development. The first consultation, on a 'Preliminary Draft Charging Schedule' (October 2012), took place between October and November 2012. Comments received informed a 'Draft Charging Schedule' (January 2014), upon which the Council consulted between January and February 2014.
- 4.2 On 23 June 2014, the Council is submitting the 'Wiltshire CIL Draft Charging Schedule' (January 2014) for an independent examination.
- 4.3 The Council is proposing to make modifications to the Wiltshire CIL Draft Charging Schedule. These have been informed by comments received during the last consultation and are set out in a 'Statement of Modifications', which is being submitted alongside the CIL Draft Charging Schedule.
- 4.4 The Council is now inviting comments on the Statement of Modifications from **23 June until 5pm, 21 July 2014**.

How to comment

- 4.5 Comments can be made, using the response form, via:

- Online consultation portal: <http://consult.wiltshire.gov.uk/portal>
- Email: CIL@wiltshire.gov.uk
- Post: Spatial Planning, Economic Development & Planning, Wiltshire Council, County Hall, Bythesea Road, Trowbridge, Wiltshire, BA14 8JN.

4.6 The CIL Draft Charging Schedule, Statement of Modifications, associated evidence and information on how to make comments will be published on the Wiltshire Council website at www.wiltshire.gov.uk/communityinfrastructurelevy, from 23 June 2014.

4.7 Hard copies of the documents are available at Council libraries and the main Council offices in Chippenham (Monkton Park), Devizes (3-5 Snuff Street), Salisbury (27-29 Endless Street) and Trowbridge (County Hall) during normal opening hours.

4.8 If responding by post or email, response forms are available from libraries and the main Council offices or the website.

Requesting the right to be heard by the independent examiner

4.9 Organisations and individuals responding may request the right to be heard by the examiner in relation to these modifications. A request to be heard by the examiner must be made in writing to Wiltshire Council **by 5pm 21 July 2014**, via the above means. Anyone requesting to be heard should indicate whether they support or oppose modifications and explain why.

4.10 Please note that the right to be heard at this stage of the process applies only in relation to the modifications being consulted on.

What happens next?

4.11 All comments received and a copy of each request to be heard in relation to these modifications will be forwarded to the examiner.

4.12 Requests to be heard may be withdrawn at any time before the opening of the examination by giving notice in writing to Wiltshire Council.

4.13 Details of the time and place at which the examination is to be held and the name of the examiner will be published on the Council's website and in local papers when they become available. If you have made a request to be heard (either on the Statement of Modifications or previously during the consultation on the Draft Charging Schedule) you will be notified directly.

5. Further information

5.1 If you have any further queries please contact Spatial Planning, Wiltshire Council on (01225) 713223 or via email, CIL@wiltshire.gov.uk.

Partner Update for Warminster Area Board

Name of Partner: Horningsham Parish Council

Date of Area Board Meeting: 3rd July 2014

Headlines/Key Issues:

- The Parish Council has won 10 bags of Warrior Compost from Hills Waste following early entry to the Best Kept Village Competition

Projects:

- Parish Plan
- WW1 Commemorative area cleared ready for a project
- Housing Survey – Walk around the parish actioned and talks being held with the Wiltshire Rural Housing Association
- Best Kept Village Competition
- Play Area
- Mundys Lane to benefit from action from the Wiltshire Council Highways Community Day
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Future Events/Dates for the Diary:

- Next Full Council meeting 10th July 2014 at 7.30pm all are welcome to attend and a public question time is available at the start of every meeting.

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Partner Update for Warminster Area Board

Name of Partner: Maiden Bradley with Yarnfield Parish Council

Date of Area Board Meeting: 3rd July 2014

Headlines/Key Issues:

- Village Hall Committee report the Surgery project receives grant funding from Fudge Trust
- Village Show had a successful day with good weather
- 10 bags of Warrior Compost won from Hills Waste for the early entry to the Best Kept Village Competition- compost being donated to the Community Garden team.
- Vacancy on the Parish Council
- 300 edition of the Maiden Bradley Parish News celebrated

Projects:

- Defibrillator to be installed this month at the village shop
- Parish Plan actions

Future Events/Dates for the Diary:

- Next Full Parish Council meeting 8th July 2014 7.30pm all are welcome to attend and a public question time is available at the start of every meeting.

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Partner Update for Warminster Area Board

Name of Partner: Upper Deverills Parish Council

Date of Area Board Meeting: 3rd July 2014

Headlines/Key Issues:

- Parish Plan accepted, Parish Council to move forward to action the highlighted wishes. A business Plan will be produced
- Agreement continued with the Wiltshire Council 1 tonne Grit/Salt bag scheme, this scheme is much appreciated by the Parish Council
- Village Hall Committee Granted £200.00 towards its refurbishment.
- Cricket Club Granted £1000.00 towards the maintenance of the pitch/Village Hall area.
- The Parish Council has won 10 bags of Warrior Compost from Hills Waste following early entry to the Best Kept Village Competition, bags to be donated to the Village Hall Committee, Brixton Deverill gardens scheme members.

Projects:

- Community Resilience Plan/ Flood Plan
- Wessex Water Project moving forward, Wessex Water commended by the Parish Council on their work to keep disruption to a minimum.

Future Events/Dates for the Diary:

- Next Full Parish Council meeting 9th July 2014 6.30pm all are welcome to attend and a public question time is available at the start of every meeting.

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Partner Update for Warminster Area Board

Name of Partner: Warminster and Villages Community Partnership (WVCP)

Date of Area Board Meeting: 3rd July 2014

Headlines/Key Issues:

- Outcomes of the 'What Matters to You' public consultation event, that identified plans and actions to address local community needs, will be incorporated as part of the Partnership's updated Community Plan.
- A survey is being developed by the Health & Social Care Group in partnership with Age UK, to consult older people about day-time activities in Warminster.
- The Community Plan is a living document and maintained on the Partnership's website. Work is ongoing to publish an additional appendix of funding opportunities and grants, for local groups and organisations.

Projects:

- 'Your Community Plan 2013-2026' is published and available to download from our website. Copies are also available in the Library.
- Community Plan appendix for fundraising opportunities. This will enable efficient dissemination of intelligence and signposting to support local clubs and organisations seeking grants.
- Economic and Tourism Group – monitoring of town scene and empty buildings; benchmarking; media contact list. The group has developed projects to enhance the townscape – recently completing a photo-mural in the central car park and their report on signage de-cluttering in Warminster is being actioned by the Town and Wiltshire Council.
- Health and Social Care Group – monitoring and information sharing between organisations and the community. In partnership with Age UK the group will consult older people about day-time activities in Warminster; this follows the demise of some groups and closure of the Beckford Centre.
- Job Club/Fairs – now part of Cornerstone, who will operate from the CAB building.
- Establishment of a theme group focusing on environmental and green recycling issues is ongoing.
- Volunteering opportunities in the Warminster area can be accessed via the website www.volunteercentrewiltshire.org.uk/
- WVCP website www.westwilts-communityweb.com/site/Warminster-and-Villages-Community-Partnership/
- Follow WVCP on Twitter twitter.com/warminstervcp

Future Events/Dates for the Diary:

- WVCP Management Committee meets every fourth Tuesday of the month at the Organ Inn, Warminster.

Shona Holt, Coordinator, WVCP

warminstervcp@gmail.com

June 2014

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Warminster Area Board Issues Report for 3 July 2014

New issues reported since last Area Board:

3421	Longbridge Deverill A350	Difficult road through village – 40mph & junctions	Highway engineer to check major maintenance schedule and then consider options. Also look at Northern section. CATG 4 Sep.
3397	Norton Road & High Street Sutton Veny	Request for no waiting restriction – few cars parking inappropriately	Wiltshire Council traffic engineer looking at options; liaising with Parish Council & pass to NPT also. CATG 4 Sep.
3396	Norton Road off Cotley Hill A36	Safety concerns re: narrow pavement & bend; visibility poor	Highway engineer to cost lining and signing options.
3387	Codford Road junction, Chitterne	Bridge railings interfere with line of sight.	Highway engineer to speak to structures team in first instance. CATG 4 Sep.

Ongoing issues under investigation:

No.	Category	Issue	Latest update
3237	Victoria Fields estate	Numerous issues – unfinished pavements, narrow pavements, problem parking	CIlr Ridout leading on unfinished areas of estate including Swaledale Road. Community Area Transport Group will be able to consider lining and signing options on Southdown Way when the road is adopted by Wiltshire Council
3186	Warminster	Houghton Close with Boreham Road junction – congestion and access issues	Wiltshire Council traffic engineer costing lining options. For CATG on 4 September 2014.

3146	Warminster	Imber Road & Woodcock Road traffic near schools	A large scale traffic survey is being undertaken to include this area. There will then be modelling of different scenarios to help improve the problems. Outcomes dependent on results and funding options.
3092	Warminster	Woodcock Road towards Boreham Road traffic issue	Metro count being undertaken in 2 areas. Large scale traffic survey being undertaken to include this area. Schools involved in Taking Action on School Journeys initiatives via School Travel Plans and Wiltshire Council.
2990	Warminster	Caravans entering Longleat site narrow lanes	Parish Council has been liaising with Caravan Club. There is a need to re-engage the Longleat estate to look at possible solutions to this issue.
2835	Warminster	More dropped kerbs required en route to Tesco metro	Area Manager chasing progress with Streetscene team.

Recently resolved issues now closed

No.	Category	Issue	Latest update
3100	Warminster	Drivers cutting through Sambourne cul-de-sacs – previous bollards removed.	Bollards have been ordered and will be installed shortly.
3235	Warminster	Migratory Toad Crossing sign required Smallbrook Lane	Approval received from Town Council. Mark Stansby, Wiltshire Council commissioning signs for next season. A volunteer will put up and take down the sign.
3237	Warminster	Flood risk Chitterne – long term flood risk planning required	Danny Everett working with Parish Council
3229	Warminster	Boyton & Corton Parish maintenance particularly drains	Imogen Burgess working with Parish Council. Ongoing but many issues already resolved.

3225	Warminster	Request to include B390 in monitoring Stonehenge traffic	This has been agreed and is in the programme.
3034	Warminster	Parking along the road leading to Doctors surgery and car parks	Funding agreed by CATG / Area Board to make this no waiting.

Further details / actions and outcomes can be viewed at www.wiltshire.gov.uk/areaboards including reporting of issues.

Report Author: Jacqui Abbott, Community Area Manager
Jacqui.abbott@wiltshire.gov.uk 07771 844 530

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Brixton Deverill

UPPER DEVERILLS PARISH PLAN



Monkton Deverill

APRIL 2014



Kingston Deverill

Foreword *by Andrew Murrison MP*

I am delighted to introduce this Parish Plan which is the work of the residents in Brixton Deverill, Kingston Deverill and Monkton Deverill. All involved, including those who responded to questionnaires and came to consultations, the Parish Council and the Plan Team, are to be congratulated on a document of real worth and great potential utility. It should serve the Parish well for several years.

The planning authority, Wiltshire Council, will always benefit from local input in addressing the particular needs of small communities, especially when resources are scarce. Community action has therefore become very much the way forward when residents want something to happen. This formal expression of the Parish's ambitions and needs is the first and most important foundation for future effective action.

The preparation of a Village Design Statement is suggested. We are all very lucky to be living in such a beautiful part of England and such beauty needs to be nurtured and protected. A Design Statement is one way of doing this and I very much encourage the further work it will require.

The Parish needs also to evolve and develop in its appeal across the generations of the families already here and to come. So some change is necessary, and this plan, in the process of its preparation, makes that possible.

The Plan is a good piece of work and its authors are to be congratulated.



Andrew Murrison MD MP



House of Commons



Upper Deverills Parish Plan

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Acknowledgements:

The Parish Plan Working Group is grateful to all those who participated in the production of this Plan. The contribution by residents and support by the Parish Council has been essential in the work undertaken to capture local opinion, run consultation events and present results in this printed booklet. We have been assisted by many organisations but in particular by Wiltshire's Community First who provided much support and guidance. We would like to thank all those who, by showing support, giving their views or attending events, enabled the production of our Parish Plan.

Peter Marsh
Chairman, Parish Plan Working Group

Acceptance:

On behalf of the Parish Council I welcome and accept our Parish Plan. The Parish Council wishes to express their gratitude to the Working Group, to parishioners and to all those who took part in producing the Plan.

Louise Stratton
Chair, Upper Deverills Parish Council

Website: The Parish Plan, and much more, is available on the Upper Deverills website:

<http://www.westwilts-communityweb.com/site/Upper-Deverills-Parish-Council/>

Introduction - About the Parish Plan

The Setting

The White Paper *“Our Countryside – The Future”* published in 2000 encouraged local communities to assume greater responsibility for their own futures. This implied the need for communities to decide how they viewed their neighbourhoods, what they wanted preserved and conserved, and what was needed in the way of improvements and changes to key facilities and services. Communities would also decide how these would be implemented over time. In short, it encouraged Parish Planning and the many Parish Plans now in existence have delivered a wide variety of benefits, the main ones being:

- A greater sense of community identity, with a shared vision of the future and what is needed to achieve it.
- A guide to the Parish Council as to the wishes of its community.
- A formal statement to local government which has to be taken into account when considering matters affecting the Parish.

A very successful local example of a Parish Plan is that prepared by Maiden Bradley in 2005 which was updated in 2012, and was used as a model for this Plan.

The Process

The Upper Deverills Parish Council encompasses the parishes of Brixton Deverill, Kingston Deverill and Monkton Deverill. The Parish Council agreed to the preparation of the very first Parish Plan in late 2011. It also agreed to the setting up of a Parish Plan Working Group that would work alongside the Council, not to it. This enabled the Working Group to be seen as demonstrably independent in its reporting of the results of the various consultations with the community, in arriving at its conclusions and in recommending the actions arising from those conclusions. The outline programme followed was:

Initial Questionnaire. The questionnaire was derived from a template used by Maiden Bradley in the preparation of their Parish Plan. This was modified and agreed by the Parish Council and then delivered by hand in May 2012 to the 154 households in the Upper Deverills Parish which has a population of around 331 persons.

Parish Plan Working Group. The Parish Council appointed a small Working Group of 3 volunteers in November 2012 to begin preparation of the plan.



Questionnaire Feedback Event in the Village Hall 16 March 2013

Reporting of Responses. The 90 responses by households (an excellent response rate of 58%) to the 143 questions were collated and presented in a display to the community in the Upper Deverills Village Hall on three feed-back events – 16th and 22nd March and 29th April 2013. They generated a good level of interest and further comments.



Discussion of the First Draft in the Village Hall 28 September 2013

rural economy on 10 June 2013; both drew satisfactory attendances in the Village Hall. The third, dealing with youth matters, was conducted on a one-to-one basis during August/September 2013.

Presentation of the First Draft. The first draft was displayed at the Summer Fete on 7 September 2013 and then a copy was delivered to every household over the period 15-17 September.

Public Meeting. 28 September 2013.

Circulation of the completed Parish Plan. 15 April 2014.

Thematic Consultations. Three separate smaller consultations were held. One addressed the older population on 29 April and the second dealt with the

Existing Strategies and Plans

There are several strategies, management plans, budgets and other mechanisms that affect the Upper Deverills Parish and its day-to-day life in terms of delivery of public services. The main ones are:

Wiltshire Council's Core Strategy. This seeks to manage future development within Wiltshire to ensure that communities have an appropriate balance of jobs, services and facilities and homes. Its main effect on the Upper Deverills Parish is to limit housing and employment growth to meet agricultural need only, subject to some exceptions. Wiltshire Council's acceptance of this Parish Plan is conditional on it being consistent with its Core Strategy which contains six Strategic Objectives.

Strategic Objectives	Application to our Parish Plan
1. Delivering a thriving economy.	By enabling technologies such as Superfast Broadband. By providing convenient access to facilities.
2. Addressing climate change.	By requiring sustainable development. By encouraging resilience to consequences of change.
3. Providing everyone with access to a decent, affordable home.	By addressing affordable housing needs. By supporting new homes in sustainable locations. By requiring design to respect local character.
4. Helping to build resilient communities.	By supporting rural life. By protecting services and community facilities. By encouraging biodiversity.
5. Protecting and enhancing the natural, historic and built environment.	By supporting the local AONB designation. By ensuring high quality design and place shaping.
6. Ensuring that essential infrastructure is in place to support communities.	Through sustainable transport networks. Through flood risk mitigation.

Cranborne Chase and West Wiltshire Downs Area of Outstanding Natural Beauty (AONB) Management Plan. The Upper Deverills Parish lies at the North West limit of the AONB area. This “national” designation is intended to protect the very special landscape, environment and communities in which we live. A key aspect of this “protection” is to conserve and enhance those special characteristics which are fundamental to the designation as an AONB. It is also to meet the demand for recreation, although that is not a formal objective within the designation. Being within the AONB boundary is a major contributor to maintaining the beauty of the Parish.



Monkton Deverill looking towards Long Knoll and Little Knoll by Richard Kitson

Special Designations. Other designations affecting the Parish are that it is in an Area of Higher Archaeological Potential, contains several Sites of Special Scientific Interest (SSSI) and several Scheduled Ancient Monuments.



The River Wylve and its banks, as well as substantial areas of downs and farmland, are designated as Areas of High Ecological Value and Sites of Nature Conservation Interest.

Warminster and Villages Community Area Board. This Wiltshire Council driven Board brings together (top-down) the town and the 26 surrounding villages as a ‘community’ so that there is clear and transparent mutual communication and support. It can be a source of funding for projects in individual parishes and the Community can access the Area Board meetings directly to bring subjects and issues to its attention. An offshoot of the Area Board is the Community Area Traffic Group (CATG) and the Parish Clerk represents local interests, working with CATG and Wiltshire Council Officers to resolve issues highlighted by communities.

Warminster and Villages Community Area Plan. This locally derived (bottom-up) plan brings together the town and village plans where they exist. It contains the priorities for future action across the full range of community needs. This Parish Plan will be included in the Warminster and Villages Community Area Plan.

Warminster Town Council. There is little formal linkage between the Town and the Parish. Both are entirely separate and independent entities dealing direct with Wiltshire Council and other authorities. But a useful link is around tourism where the Town, in conjunction with Visit Wiltshire, markets the whole area to domestic and overseas visitors.

Summary - Vision and Priorities

Vision

The benefits of living within a rural community and the access it gives to the surrounding countryside are rated highly. There is a desire to retain the existing charm and beauty of the three villages and a strong preference to limit development.

Over time the community wishes to see improvements to local facilities and services, and improvements to Rights of Way. Concern about the river, mostly relating to maintenance and minimising the risk of flooding, and improved safety on roads through our villages are issues needing attention.

Residents look to grow a greater cohesiveness in all parts of the community and across all 3 villages, with the ability to accommodate a broad spectrum of attitudes and aspirations. There is a desire to encourage diversity in community engagement and for 'champions' to take forward specific interests.



Spring Rainbow by Samantha Barber ©The Country Photographer

Priorities

The issues rated most important during the various consultations are:

- To influence and secure improvements to communication services to the villages, in particular for better broadband.
- To improve safety on the roads and reduce HGV traffic.
- Focus on the conservation and restoration of the local environment.
- Improve community facilities, in particular for children and young people.
- A desire for better public transport serving the villages.

Other issues that attracted concern:

- Crime and anti-social behaviour.
- Desire for more local jobs.

Strong Points

Greatly appreciated are:

- The monthly Parish News.
- The Village Hall and adjoining area.
- Access to a comprehensive range of events and activities.
- Monthly Pub Nights in the Village Hall (*The Cricketers' Legs*).

Parish Plan Statistics and Presentation of Data

Households in each Village (percent of Total in Upper Deverills)

Kingston Deverill	Monkton Deverill	Brixton Deverill	Total
74 (48%)	50 (32%)	30 (19%)	154 (100%)

Survey questionnaires returned (percent of Total returned)

Kingston Deverill	Monkton Deverill	Brixton Deverill	Total
39 (44%)	28 (31%)	23 (25%)	90 (100%)

Survey response rate by village

Kingston Deverill	Monkton Deverill	Brixton Deverill	All Villages
52%	55%	77%	58%

N.B. The 58% average response for all villages is considered to be a very good rate.

In presenting information in the Parish Plan there are many references to percentages. These represent a convenient comparison between villages and illustrate the degree to which some held a particular view relative to the opinion of others. Naturally, these percentages can only relate to the responses received, as the views of those households that did not respond to the questionnaire are unknown.

Small percentages can typically reflect a small number of households. For example where it has been stated that 10% of responders in Kingston Deverill held a particular view, it would relate only to 4 households (i.e. 10% of 39). To help translate percentage responses into household numbers the table below indicates approximate numbers.

Percentages	10%	20%	30%
Kingston Deverill Households	4	8	12
Monkton Deverill Households	3	6	8
Brixton Deverill Households	2	5	7
Number of Households in all Villages combined	9	18	27

Apologies to those familiar with percentages

Representing data in a slightly different way, this is an example of a questionnaire response by villages.

How do you rate the Village Hall?

	Kingston Deverill	Monkton Deverill	Brixton Deverill	Total
Good	25 (64%)	20 (71%)	8 (35%)	53 (59%)
Average	9 (23%)	7 (25%)	8 (35%)	24 (27%)
Poor	1	0	4	5 (5%)
No view	2	0	2	4
No response	2	1	1	4

ie. 25% of responses (7 households) in Monkton Deverill rated the Village Hall as average.

The Parish and Villages

The Upper Deverills Parish covers the three villages of Kingston Deverill, Monkton Deverill and Brixton Deverill. The villages form a chain along the valley of the River Deverill which rises just to the west of Kingston Deverill and, on joining the Shearwater

stream at Crockerton, becomes the River Wylfe. Commonly, the River Deverill is known as the River Wylfe.

Administratively the Upper Deverills are in the Warminster Community Area within the local authority area of Wiltshire (see map on rear cover).

The Parish is located in the Cranborne Chase and West Wiltshire Downs AONB.

With few facilities in the immediate area, residents look to Warminster and Mere for local services. Salisbury and Bath offer a wider range of facilities and can be reached by car, train and bus (via



Brixton Deverill Church by Nigel Hawkins

Warminster). The Deverills' bus service runs 3 times a day Monday to Saturday. A rail service between London and Exeter/Penzance can be accessed at Tisbury and the London/Bristol line at Westbury.

The Parish is also well located for access to the tourist attractions of Longleat, Centre Parcs, Stourhead, Stonehenge, Bath, Salisbury etc.

A Brief History

The valley has been continuously inhabited by farming people since at least 3500BC. Locally, there are numerous tumuli, earthworks and barrows. Ancient field systems are still visible today on Pertwood Down, Court Hill and at Monkton Deverill.

The valley was important in Roman times with settlements at Cold Kitchen Hill and Whitecliff Down. Two Roman roads crossed the Parish, one an ancient lead road from Portchester, the other from Poole. The roads join at the boundary between Kingston Deverill and Monkton Deverill where a ford crosses the river.

At the time of the Domesday survey (1086) Monkton Deverill was the largest settlement with a population of 285 (with land for 9 ploughs), Brixton Deverill had a population of 80 – 120 people in 27 households (with land for 7 ploughs) and Kingston Deverill had a population of only 34 in 9 households (with land for 3 ploughs).

Before the Reformation most of the land in the Parish was owned by the Church. Brixton Deverill manor was given to the Norman Abbey of St Mary of Bec-Hellouin by Queen Maud, wife of William the Conqueror, before her death in 1083. Monkton Deverill belonged to the Abbots of Glastonbury from the 10th century until after the Reformation when the village was purchased by Sir John Thynne. It was sold in the 1940s to help pay death duties.



Kingston Deverill Church by Michael Mounde

The Ludlow family owned Kingston Deverill from the 16th century. Lord Weymouth bought the land in 1737 bringing the whole valley into Thynne ownership.

Until World War II farming was the main source of employment in the valley. Sheep (it is recorded that in 1289 there were 1143 sheep on Brixton Downs) and cattle were raised and corn was a successful crop. After the Second World War the farmed acreage in the Deverill parishes more than doubled. However, with changes in farming practice the number of farms reduced. In all three villages there are former farmhouses and farm buildings that have

been converted to residential use. Today only a small number of residents work on the land.

With thanks to Dr V Bainbridge and the research team for Vol XIX of the Victoria County History due for publication in September 2014



Kingston Deverill from the NW by Pat Armstrong



The river at Kingston Deverill by Andrea Llewellyn

Residents and their Occupations

The Parish population has reduced significantly over the last 200 years. In 1811 there was a combined population of 572 but by 2011 this had fallen to 331. The population was at its peak of 824 in 1841 since when it has steadily declined.

Interestingly, at the time of the 2011 Census, only 15.6% of the population were aged 0-17 years, 32% were aged 45-59 years and 31% were aged 60+. The community is clearly facing a future in which a significant proportion of the Parish population is composed of older people.

At the time of the 2011 Census residents aged 16 to 74 (178 people) worked in a wide range of industries

with the highest percentages working in Agriculture, Forestry and Fishing (14%) and Human Health & Social Work Activities (also 14%).



Preparation for seeding on Little Down – Parsonage Down beyond by Peter Marsh

Facilities and Services

In the past, the villages were able to support one or two shops, a post office and a public house. With more car ownership and changes in the retail sector these once vital facilities are long gone. The physical facilities and services we have in the Parish are limited to a village hall and adjoining cricket field in Kingston Deverill and churches in Kingston and Brixton Deverill. The monthly Parish News is distributed to all households.

Residents were asked for their opinion on the village hall, facilities for sports and recreation and for young people and the Parish News.

The questionnaire asked for views about internet access and mobile phone reception. These questions generated the most reaction and services were rated as very poor. (See further comment under Communications).

Community Views

- A majority of people felt the village hall was good.
- Sports and recreation facilities were rated average or poor by similar numbers of people.
- Many respondents to the survey felt that leisure facilities for young people were poor.

- A significant number of people had no view about leisure facilities for young people or did not respond, perhaps reflecting the high percentage of older people in the Parish.
- Some comments were made about providing playground equipment for children and somewhere for young people to meet.
- There was some support for a village shop and pub but it was also accepted that it would be difficult to achieve viability. NB The comments relating to a pub predated the introduction of monthly pub nights.

Some Detail.

The Upper Deverills Village Hall is a simple single storey building of light weight construction built in the 1950s. In recent years a number of improvements have been carried out including a hard standing area, an extension to provide better toilets and storage, a newly fitted kitchen and redecoration.



Upper Deverills Village Hall by Andrea Llewellyn

Alongside the village hall is a typical village cricket field used by the Upper Deverills Cricket Club and, informally, by walkers and children for play. Apart

from the many opportunities to access the wonderful countryside for walking, cycling and horse riding there are no other facilities for sport and recreation in the villages. However, a wide range of facilities such as golf courses, gyms, tennis courts, swimming pool, sports clubs etc. are available in Warminster and other local towns. Children and young people have to travel to Mere and Warminster for recreation and sport as there are limited facilities for them in the villages. However Horningsham Youth Club successfully re-opened in September 2013 and young people from the Upper Deverills are able to join the club and get free transport. It is understood that some children from the Parish are using the facilities.

The Figures

- 59% of people felt the village hall was good, 27% felt it was average and only 5% felt the hall was poor. Fewer people in Brixton Deverill felt it was good, perhaps because it is further away from them.
- 80% of people felt the Parish News was good.
- Very few people (none in Brixton Deverill) felt that sports and recreation facilities were good (14%). An equal number people felt that facilities were average or poor (32% each). A significant number had no view or did not respond (21%).
- Community facilities and facilities for children and young people were of almost equal importance for attention over the next few years.

Actions

Capture ideas from children, young people and their families on what facilities might be needed for them.

Crime and Community Safety

Parishioners were asked in the initial questionnaire what their areas of concern were on crime and anti-social behaviour committed locally, and about how happy they were with the service they received from the Police. It is important to note that the questions were around ‘concerns’ and did not ask for ‘actual’

instances for which different answers might have been appropriate.

Community Views

A representative from Wiltshire Constabulary regularly attends Parish Council meetings and deals

promptly with points raised. Every attempt is made to avoid undue changes in the Police Community Support Officers attending so a good level of continuity is achieved. A mobile Police patrol regularly visits the valley.

A Neighbourhood Watch organisation, based on volunteers, is active in the three villages.

Overall, there is a high level of satisfaction with the Police, despite figures indicating limited sightings of police patrols or face to face contact. The various levels of concern were significant but not matched by the record of reported incidents.

There is enduring concern about fly tipping.

Some Detail

It is stressed again that the figures that follow are based on 'concerns' and not on 'actual' events. Furthermore, there are some low numbers involved which translate into high percentage variations for low fluctuations in numbers. Some caution is therefore needed when interpreting them.

The one responder who commented noted that the one burglary of which they were aware in the last 4 years had led to concerns when security lights came on. No other comments were made.



Litter Pick along the Hindon Road 2014 – well done the Cousens family
By Andrea Llewellyn

The community carries out an annual "Litter Pick" along the B3095, Hindon Road and village lanes.

The Figures

Crime and Anti-social Behaviour

Concerns about the level of burglaries/theft from homes/outlying buildings and gardens affected some 55% of parishioners, as did fear of crime committed by outsiders.

Much lower at around 25% was the concern about break-in and thefts from vehicles in the villages.

Antisocial behaviour and local vandalism were lower still at 16% and 11% respectively.

Police

There was a positive response of 80% to the question "Happy with the service received?"

But that was based on little face to face or on-patrol contact over the preceding 12 months where 42% had not seen a policeman at all, 20% has seen one less than three times, and only 17% (15 parishioners) has seen one more than 5 times.

Actions

The Neighbourhood Watch organisation should be maintained.

Reporting of illegal fly tipping to Wiltshire Council (0800 23 23 23 or email CLARENCE) for clearance and further legal action, to be encouraged.

The Clerk to continue to communicate any reports of crime to parishioners through the Parish Council.

Culture, Leisure and Recreation

Parishioners were asked if they supported the various activities organised locally. They were also asked if they supported some suggestions for new and improved community facilities.

Community Views

- Residents support well established activities such as the village fete and other events organised by the Upper Deverills Village Hall Committee.
- The 'Cricketers' Legs' monthly pub nights have proved a great success.

- There was some interest in a regular daytime tea, cake and chat event for residents.
- The pantomime organised for the first time in 2011 was also popular.
- The idea of a community hub is supported (although the exact form this might take was not described).



Community gathering on Cold Kitchen Hill preparing to light the beacon
by Samantha Barber ©The Country Photographer



The beacon alight to celebrate the Queen's Golden Jubilee June 2002
by Jeff Cox

Some Detail

The Village Hall Committee organise a number of events throughout the year including the village flower show and fete, duck race, quiz nights, celebratory meals etc. The monthly 'Cricketers' Legs' pub nights are a recent initiative. Film nights at the village hall using the organisation Moviola failed to attract enough interest and the Village Hall proved to be an inappropriate venue for the showing of films.

In 2011 the Deverills Players staged their first pantomime and in 2014 a Deverills Festival is to be held.

Whilst opportunities for cultural activity in the Parish itself are limited, the community is fortunate to have access to local theatres in Warminster (The Athenaeum) and Codford (The Woolstore). Further afield there are theatres, cinemas, museums and galleries in Frome, Devizes, Salisbury, Bath and Bristol and the Wiltshire Music Centre in Bradford on Avon.

A number of other cultural events have been held in the Parish from time to time including music recitals, music evenings, jazz and presentations by local residents on various topics of interest. The village hall and churches have provided the venues for most events but others have been hosted in other locations such as Manor Farm barn in Kingston Deverill and private gardens. The Wylve Valley Art Trail, organised on a biennial basis, is very popular and several exhibitions were held in the Parish in 2013. The local Art Group based in the village hall has contributed to the event for several years

Theatre trips to Salisbury Playhouse, with transport by coach, are also organised periodically throughout the year.



Kingston Ducks by
Valerie Child



Celebrations for the Queen's Diamond Jubilee at the Village Hall
June 2012 by Peter Marsh

The Figures

The annual village duck race received the most support in the survey with the fete and pantomime placed second and third.

Support for the rounders event was low, placing it in 6th place.

Tea, cake and a chat (consultation event) - 24 attended and all were happy to see it continue.

Actions

The Village Hall Committee to continue to seek ideas from the community for new events, with an additional focus on the needs of children and young people.

Organisation of a regular daytime tea, cake and chat event open to all.

Local Economy and Tourism

Parishioners were asked to comment on whether more local jobs were needed and if tourism should be promoted more. They were also asked if developments should be supported even in fields and open spaces. A more general question concerned the agricultural identity of communities.

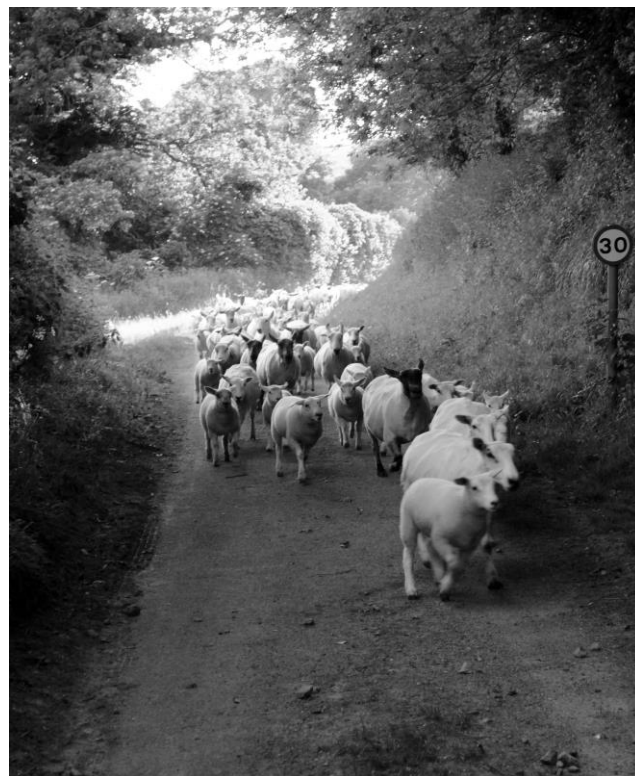
Community Views

It was thought that new jobs would most likely be achieved through encouraging home-working with the assumption that adequate broadband is generally regarded as an essential and basic requirement. Local businesses relied on good broadband connection and the poor mobile phone reception hindered some activities, e.g. farming.

Questionnaire), with suggestions that it was more a “rural community”. This is reflected in the support for the various events and activities.



Some felt that the Parish News should carry adverts for local businesses.



Moving sheep through Kingston Deverill
by Samantha Barber ©The Country Photographer

The acceptability of any development was seen as depending on the scale and type being considered. Whatever was being considered should be confined to brown-field sites only. The conversion of redundant farm buildings within village boundaries was cited as a possible future change.

It was felt that the Parish could not be considered an “agricultural community” (as was asked in the

Some Detail

While the Parish is overwhelmingly rural in nature, only a minority are actually employed in agriculture and related activities. It is the area’s rural nature and natural beauty that has drawn the majority of residents to it, in order to live in it, and often to work away from it.

The separate feed-back event on the economy agreed that while agriculture was the main land use, it was probably the smallest 'employer'. Most farming is today a matter of volume production, the individual components of which are often carried out by contractors brought in for the task. This was a trend that would not be reversed.

The most significant tourism assets are the local countryside and the churches of St Michael the Archangel and St Mary the Virgin. None are marketed as strongly as they could be.

But a balance is needed between maintaining public access at a sustainable level, not overburdening a visually stunning countryside, and recognising that more visitors will not provide any significant additional revenue or advantage for the Parish. Warminster, in conjunction with Visit Wiltshire, markets the whole area to domestic and overseas visitors. Overall, the current balance (albeit informally arrived at) seems to be about right.



Harvesting rapeseed with views to Whitecliff Farm, Boar's Bottom and Cold Kitchen Hill by Peter Marsh

The Figures

A small majority, 48% v 31%, agreed that the parish needed more locally based jobs, with the same numbers supporting the promotion of more local tourism.

Any development in fields and open spaces was strongly opposed by a 40% margin.

But the strongest response by a 60% margin was to keep being a rural/agricultural community.

Actions

- Consider improving the tourism potential of the two churches.
- Consider initiatives that might encourage tourism and assist the rural economy.
- Investigate potential for advertising in the Parish News.



Gathering in the wheat on Brims Down by Randal Blue

Education and Communication

The initial questionnaire sought views about education, specifically in respect of access to schools and about pre-school/post school facilities, asking parishioners to rate how good or poor they thought these were and to rate the ease of getting access to such facilities.

The questionnaire asked for views about internet access and mobile phone reception. These questions generated the most reaction.

This was not surprising as the typical broadband speed is only 0.5mbps and mobile reception is elusive. A number of people work from home for some or all of the time and they and other local businesses are frustrated at the poor service in the villages. Residents were also asked about community IT provision at the Village Hall and if this might be desirable.

Community Views

- There was limited opinion about access to schools and pre/post school facilities. There were mixed views among those who responded.
- Overall, access to schools was rated better (good/average) than that for pre and post school education (average/poor).
- Good access to broadband and better mobile phone reception were rated the most important of all issues raised in the initial questionnaire.
- Better broadband and mobile phone reception were rated important or very important by nearly all parishioners who responded.
- Most residents did not think that IT provision or internet access at the Village Hall was particularly important.



Brixton Deverill former schoolroom by Peter Marsh

Some Detail

Views about access to education were limited to a small number of people. The majority of responses, including those where there was no entry, indicated “no view” about access to education facilities (schools, pre-schools), probably reflecting more a lack of knowledge amongst parishioners who have no need to make use of such facilities. Census data indicates that only about 15% of the population are children of pre-school or school age.

Of the responses where parishioners had some experience or knowledge of local education facilities, there were mixed views. In Kingston and Brixton Deverill, many thought the facilities were good or average, except in Kingston Deverill, where there was a more predominant view that access to pre/post school facilities was poor. In Monkton Deverill there was a much stronger feeling that overall access to facilities was poor with some rating it as average.

Nearly all who responded made use of the internet at home and more than half used it for business or home-working. The vast majority thought that access to broadband was very important. Several comments made reference to the need for a much better speed and offers of community support to help achieve this. The Broadband Action Group (BAG), set up by the Parish Council some time ago, has been working hard to research ways of improving the internet service and to ensure that the community’s circumstances are known to Wiltshire Council and others with influence. Upgrading by BT in 2014 should provide Brixton Deverill with improved speed. As a result of excellent work by BAG, all the Upper Deverills should receive superfast broadband in 2015, i.e. a minimum download speed of 24mbps.

Parishioners rated the need for better mobile reception very highly. Nearly all responses rated this as important or very important. Comments at the consultation event about the rural economy indicated the importance of using mobile phones for operating effectively within the farming community with activities spread across a wide area in the valley and the need to remain in contact. There were similar views from others in business in the Parish.

Of all the issues and opinions arising in the responses to the initial questionnaire, residents rated broadband access and better mobile phone reception as the most important factor affecting the community for the future.

The Figures

On education issues, the majority (62% – 72%) gave no view or did not reply. Of those who submitted responses to questionnaires, 29% thought access to school facilities was good or average – only 8%

thought it was poor. Responses related to pre/post school facilities were 14% good/average and 14% poor. Looking at the figures differently, 16 households rated access to schools as good compared to 17 who thought they are average or poor. For pre/post school facilities, 3 households rated these as good and 21 rated them average or poor.

93% used the internet at home, of whom, 61% stated they used it for business. Access to broadband was rated very important or important by 93%. Only 4 households considered it was not very important.

Mobile phone reception attracted similar responses with 92% indicating that better reception was very important or important. Only 7 households thought it was not very important.

There was less enthusiasm for internet access or IT provision at the Village Hall. 58% thought this was not very important compared to those who thought it was important (29%) or very important (11%).

Actions

- Look at ways to keep Parish interests in education facilities under review so that those with children have a means to raise concerns.
- Retain and support the Broadband Action Group to monitor the introduction of improved internet services and keep the community informed.
- Investigate further where mobile phone reception is important for business or community interests and ways of improving signal strength.

Environment and Countryside

The initial questionnaire asked people for their views on the preservation and conservation of the villages and surrounding countryside. Residents were also asked what they thought about access to the countryside and about the River Wylde that runs through all 3 villages in the Upper Deverills. Questions about access to the countryside addressed availability, suitability and maintenance of rights of way. The Upper Deverills is fortunate to be within an area well served by footpaths, bridleways and byways. The river is of major importance to the diversity of habitat it provides. But it also gives rise to concerns about fluctuating levels, maintenance and the occasional incidents of flooding and residents were asked to indicate their concerns, or otherwise, on these issues.



View to Bidcombe Down from Kingston Deverill
by Samantha Barber ©The Country Photographer

Community Views

- The preservation and conservation of the villages and surrounding area is strongly supported. The idea of a Village Design Statement attracted considerable interest.
- Some felt that a balance between preservation and the maintenance of vitality in our villages would be a good thing.
- A few suggestions focussed on environmental issues associated with tree planting, sustainability and farming practices.
- A majority has concern about the river, particularly about maintenance and flooding.

- Some viewed weed cutting and “unofficial” bridges across the river as a concern
- Many felt that excessive water abstraction was a cause of low levels in the river.
- The majority was content with rights of way.
- Most did not want new paths or additional connections between existing paths.
- Many thought existing paths should be improved, undergrowth cleared and a slight majority was in favour of better signage.
- The majority was not in favour of ‘dog poo’ bins.



Hare on Keysley Down
by Mandy Martyn

Some Detail

Conservation and restoration of our environment were rated as third in the most important issues facing the community in the next few years. There was substantial support for the view that the community should do everything it can to preserve and restore the villages and surrounding countryside.

A large number of responses registered concern about the River Wylfe, mostly about maintenance and slightly fewer, about the possibility of flooding. 8 people volunteered to be part of a Flood Warden Group. Consultation events highlighted further concern about water levels and river flow being affected by abstraction of water. It has been established that the Environment Agency closely monitor and control water abstraction by Wessex Water which is from underground aquifers, not from the river. The Environment Agency monitors and maintains water levels and flow by pumping water into the river.



Flooding on the water meadows at Whitecliff Farm © Albert Lee

The Environment Agency confirmed that river maintenance is the responsibility of riparian landowners. It advises that weed cut from the river should be removed and not allowed to drift downstream.

NB - A water discharge exemption is required for weed cutting and can be obtained by contacting the Environment Agency’s National Customer Contact Centre on 08708 506 506 or from the Environment Agency website www.environment-agency.gov.uk.



Looking north along the Lynchets at Monkton Deverill
by Louise Stratton

There was a very good response rate to questions about rights of way in the Upper Deverills and this topic attracted a lot of interest and comments at consultation events. Most residents were content overall with the rights of way, but a sizeable minority thought additional paths were a good idea. There was specific interest in having a path in Monkton Deverill that would cross the river and provide a link to Kingston Deverill via the west.

There was a majority of support to see improvements to existing paths and stiles, with new/better signage and undergrowth cleared. There was some interest in community involvement to work on rights of way and enquiries indicate that financial support, tools and expertise can be made available for this.

Most residents did not support the idea of having ‘dog poo’ bins by local paths, although there was

greater interest in Monkton Deverill, albeit still a minority, compared to the other 2 villages.



The river in flood at Brixton Deverill bridge 2008 © Albert Lee

The Figures

Nearly all responses (93%) favoured conservation and restoration of the villages and surrounding countryside. This topic was rated the 3rd highest in importance (out of 11 issues) in the priorities facing the community in the next few years.

63% expressed concern about the river, with 58% registering concern about maintenance (probably including river flow) and 34% about the possibility of flooding. There was comparatively less concern overall and about flooding in Monkton Deverill.

Most residents (73%) were happy with existing rights of way; 27% would like to see new paths and 29%

additional links. Residents identified improvements to paths/stiles (53%), better signage (41%) and clearing undergrowth (52%) as things they would like to see. 29% would like 'dog poo' bins (36% in Monkton Deverill).

Actions

- Parish Council to note the support and comments for conservation and restoration in the villages and surrounding countryside.
- Consider measures to allay concerns about the River Wylde.
- Follow up the interest in the Flood Warden Group.
- Improve knowledge and understanding in the community about rights of way and support their use and accessibility.
- Establish viability and interest in forming a Rights of Way Maintenance Group.
- Investigate the possibility of a new path (Permissive Path?) in Monkton Deverill to cross the river and link with existing paths.
- Take forward the strong interest in conservation, preservation and restoration (and related comments) into the work on a Village Design Statement.

Health and Social Care

With a growing number of older people resident in the Parish, access to health and social care services will be an increasingly important issue.

Community Views

A significant proportion of people responding to the Parish Plan survey (50%) felt that support for older people was only average or poor.

Some Detail

There are no local health services in the Upper Deverills and most residents access Primary Health

Care services in Warminster and Mere. Local Community hospitals operate in Warminster, Trowbridge and Shaftesbury but the main hospitals are in Salisbury and Bath.

Transport to hospital and other health services can be difficult with limited public transport serving the Parish. However, the Warminster and Mere Link Schemes, run on a voluntary basis with support from Wiltshire Council and Community First, provide a good service locally. The Wiltshire Good Neighbour Service covers the Parish and will help older and

vulnerable residents with information and advice on local services.

Access to Broadband for online shopping, information and advice etc. is likely to become increasingly important for older people and those with long term health problems.

The Figures

31% of the Parish population was aged 60+ at the time of the 2011 Census. Most residents stated they were in good or very good health in 2011.

About 6% of residents (22 people) felt their day-to-day activities were limited a lot by long term health problems or disability in 2011. A similar number felt they were limited a little.

Actions

Set up a Working Group to carry out further research on how older people might support each other and be supported to remain living independently in the Parish. Topics for discussion might include:

- Transport sharing – for shopping etc.
- Social activities – in the Parish and access to activities further afield.
- Avoiding isolation – particularly of single elderly residents.
- Access to the internet for those without a computer/tablet/smart phone.

Housing, Development and the Built Environment

Residents were asked in the Questionnaire if they were content with the restrictions on planning permission for new housing arising from living within an Area of Outstanding Natural Beauty and additionally, in the case of Brixton Deverill, within a Conservation Area. A further question on residential development sought views on how many new houses would be acceptable within the Upper Deverill villages as a whole. Those favouring development were then asked what type of housing they might support. An additional question in the section on Rural Economy asked whether residents would support development even if it involved building on fields or open spaces in the villages.

A Housing Needs Survey was conducted by Wiltshire Council Housing Strategy Team in April/May 2013. The response to this survey was smaller than that for the Parish Plan survey and although it addressed some different issues, there were some common themes related to housing development. The Parish Plan Working Group was consulted and commented on the draft report. Data and comments from the Parish Plan survey were provided so that, where appropriate, the Wiltshire Council Strategy Team could ensure consistency in reporting community views.



Dairy Cottage, Brixton Deverill by Ranald Blue

Community Views

- A significant majority were content with current restrictions on development because of the location in an AONB/Conservation Area.
- There were many who favoured no new housing, but the popular view supported up to 5 houses or fewer.
- There was stronger support in Kingston Deverill for development and greater acceptance for a larger number of houses.
- A significant number in Monkton and Brixton Deverill in particular, held the view that there should be no additional housing.

- Those who supported some new housing mostly favoured having a balanced mix of development with substantial support in Kingston Deverill for affordable housing
- There was very little support, other than from Kingston Deverill, for new housing to be located on fields or open spaces in the villages
- There were many comments and considerable support for producing a Village Design Statement for the community.

Some Detail

The majority of homes are owner occupied. There were a small number of responses from those in rental properties in Brixton and Monkton Deverill (less than 10%) whereas in Kingston Deverill significantly more respondents lived in rented accommodation (about 30%).

Restrictions on development arising from being located in an AONB or Conservation Area were generally welcomed. Reasons for objecting to these restrictions from a small number, mainly in Kingston, are unknown.

Support for new housing was not consistent. More people in Kingston Deverill believed a larger number of houses (6+) would be acceptable. Many in all villages, but more in Monkton/Brixton Deverill, were opposed to any development at all. There is considerable opposition to housing development in Brixton Deverill, probably associated with its Conservation Area status. Most responses across all villages favoured 5 or fewer new homes. There was significant commonality in this response reflected in the Housing Needs Survey undertaken by Wiltshire Council in April 2013.

A majority of those supporting new homes preferred a balanced mix of development. There was a minority of support for new housing to be low cost affordable homes, mostly from those in Kingston Deverill.

There was very limited support for building development to take place on fields or open spaces within villages, although there was much stronger support for this in Kingston Deverill.

There was some strong feeling about inappropriate development with negative comments about wind turbines, poor use of wood/glass/concrete in dwellings, largely arising from a few examples of development where the choice of materials and style is different to the more common types of building. Considerable interest was apparent to develop a Village Design Statement for the villages to address concerns and reflect community opinion. The Parish Council requested that the Working Group should take this forward as a separate piece of work, requiring additional consultation, and to form an addendum to the Parish Plan at a later date.



Sympathetic conversion of farm buildings at former Manor Farm, Brixton Deverill

The Figures

Across all villages, 36% wanted to see no new houses at all.

48% believed up to 5 new houses might be acceptable

Only 14% of responses from all villages supported having more than 5 new homes.

The majority (90%) of responses from Monkton/Brixton Deverill considered there should either be no development or limited to up to 5 new homes. In Kingston Deverill, on the same basis, the figure was 74% .

Of those who supported new homes, 38% said these should be a balanced mix. 18% (mostly in Kingston) thought they should be low cost affordable homes.

Across all villages only 23% of responses indicated support for building development on fields and open spaces in our villages. 76% of these responses were from Kingston Deverill.



Barn Owl by Dave Kjaer www.davidkjaer.com
DROG (see Annex 2) is helping with the necessary conservation by providing & monitoring boxes throughout the valley

Actions

The Parish Council should take note of local preferences when considering planning applications for development within the Upper Deverills.

Wiltshire Council should consider and respect local views in determining planning applications and in housing strategy plans.

The Parish Plan Working Group should continue with the preparation of a Village Design Statement for the Upper Deverills.

Transport and Traffic

The opening question under this theme was about the concern parishioners had about traffic in the villages, followed by a series of detailed queries establishing what those concerns were. There was then another series of detailed questions asking for Yes/No responses around cars and public transport, and car parking needs. This theme was the second most important for residents.

Community Views

There was concern about the 'rat run' B3095 with too many large vehicles. A weight restriction was needed and there was concern that the HGV ban on the B3095 had been permanently shelved. HGV restrictions previously advertised by Wiltshire Council should be implemented. Many do not walk or cycle because of the dangerous roads, and the concern was about accidents to cyclists and pets, as well as to pedestrians.

Agricultural traffic raised several comments. It was noted that agricultural traffic was necessary, but not above the law. For Monkton Deverill a 20mph limit on The Street was advocated.

Noisy Moto X bikes were using footpaths.

Note by Working Group: During 2012/13 a Parish Council Working Group had undertaken considerable research and consultation in relation to traffic use of the B3095. This included representation to and working with Wiltshire Council to achieve a 7 tonne weight restriction on the road. This weight restriction has now been agreed by Wiltshire Council but cannot be implemented until the Highways

Agency has completed road layout/signage changes on the A303 that will provide an alternative route for heavy vehicles.



Unwelcomed lorries - © Albert Lee

Some Detail

Only 3 respondents did not have their own transport. Statements on car and public transport usage made clear that a private vehicle is used for most journeys (95%) and that a family going to work could not do without its own transport (70%). Only 22% walked or cycled on as many journeys as possible. School runs are mostly made by car. Buses are used by only 12% of parishioners if at all possible. However, 35% would use public transport if there was more of it, or it was more flexible.

It is noticeable that the size and speed of today's "equipments" are increasing slowly year on year, while the capacity of the B3095 and its spur roads remain unchanged.

This is an area where evidence is the most powerful factor in effecting change. Volunteers were sought to gather it. Parish traffic issues are discussed at the Warminster Community Traffic Group Meetings.

More parking for the villages was not seen to be a priority with only about 8% agreeing.

The Figures

Almost all households were concerned about traffic in the villages, with only 10% not so.

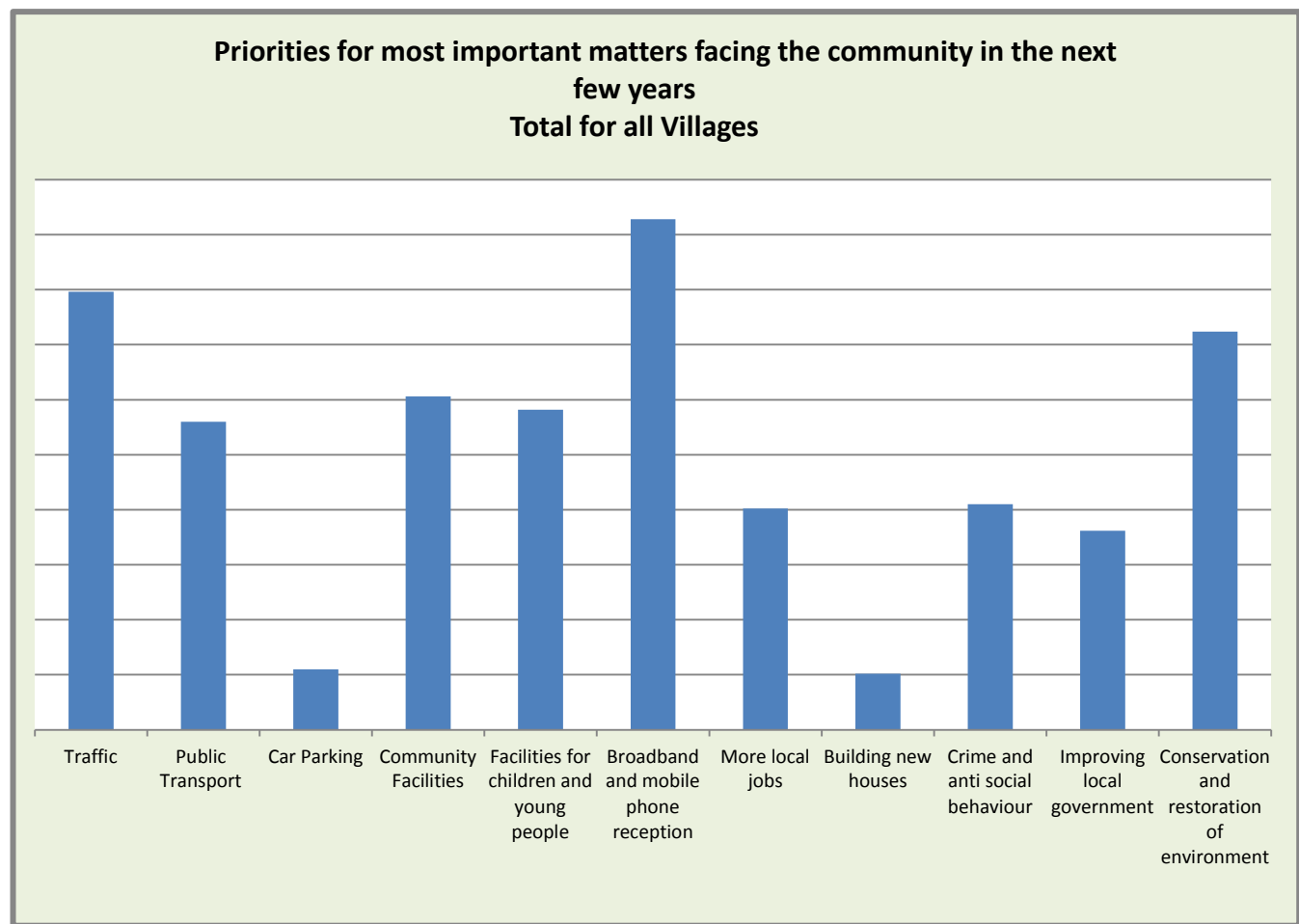
The major traffic concern was about speeding (82%) and the associated accident risks to pedestrians (74%). The concern around the volume of lorries followed closely (70%). The volume of cars was seen to be less of a problem (46%). The misuse of paths and byways (28%), and vehicles parked on roads (13%) were the minor issues.

- Actions**

 - Gather evidence to affect change.
 - Follow up previous work by Wiltshire Council.
 - Monitor and hasten implementation of weight restrictions on B3095.

Our Priorities

The final question in the survey asked residents to indicate their priorities and rank what are the most important matters to face the community over the next few years. Broadband and mobile phone reception were rated the most important and building new houses was of least importance. The chart below summarises the response:



Way Forward and Action Plan

Ser	Issue	Action	Lead Partners	Resource Implications	Timescale
Long-term Overview					
1	Maintain impetus of Action Plan	Formal and regular overview by Parish Council	UDPC	Nil	At UDPC discretion
2	Maintain relevance of Parish Plan	Annual review by UDPC	UDPC	Nil	At UDPC discretion
Facilities and Services					
3	Providing facilities for children, young people and families	Capture ideas for future consideration	UDPC, A working group	Small consultation expenses	Complete by end 2014
Crime and Community Safety					
4	Maintaining current satisfactory situation.	Maintain current Neighbourhood Watch organisation. Encourage reporting of fly tipping to Wiltshire Council. Maintain periodic 'litter pick'.	UDPC, All residents	Small. Some assistance available from Wiltshire Council for 'litter pick'.	Regular and frequent monitoring
Culture, Leisure and Recreation					
5	Need for new ideas, particularly for children and young people	Capture ideas for future consideration	UDPC, Village Hall Committee A working group	Small consultation expenses	Complete by end 2014
6	Need for regular informal daytime 'gatherings'.	Confirmation of need.	UDPC, A group/individual	Depends on actions needed	Complete by end 2014
Local Economy and Tourism					
7	Churches' renovations need resourcing	Consider improving tourism potential of churches	PCC, Friends of the Deverills' Churches	Partnership with UDPC, AONB, LAG	Continuing
8	Assisting the local economy, including encouraging tourism	Consider better marketing of churches, countryside, walks, B&Bs, gliding club etc	UDPC, A working group	Will evolve out of planning actions	Continuing
9	Assisting economic growth	Consider advertising in the Parish News.	UDPC, PCC, Editor,	None	By end 2014
Education and Communications					
10	Keeping education of children under review	Develop means of articulating concerns	UDPC, a working group	None	By end 2014, then continuing
11	Improve communication of Parish Council activities	Consider insert into monthly Parish News	UDPC	<£200	Continuing

Ser	Issue	Action	Lead Partners	Resource Implications	Timescale
12	Need for improved Broadband	Report and monitor roll out.	Broadband Action Group	Already budgeted for by UDPC	Continuing
13	Improved mobile telephone services	Campaign for better facilities	A working group	< £500	By end 2015
Environment and Countryside					
14	Maintain support for conservation and restoration in villages and countryside	Consider forming special interest group. Consider preparation of a Village/Parish Design Statement	UDPC Farmers A working group	<£100 >£500	By mid 2015
15	Meet concerns about the River Wylde	Consider forming special interest group around ecology of river. Follow up the interest in the Flood Warden Group Consider periodic river monitoring walks.	UDPC A working group	<£100 <£100 <£100	Continuing Annual
16	Improve knowledge and understanding of Rights of Way, their use and accessibility	Consider forming a Rights of Way Maintenance Group. Consider permissive path in Monkton Deverill to cross the river and link with existing paths.	UDPC Farmers House owners	>£250	By mid 2015
Health and Social Care					
17	Improve support to older people	Consider forming Working Group to examine: • mutual support by/for older people, • provision of further outside support.	UDPC Working group Wilts Good Neighbour Service	<£200	By end 2014
Housing, Development and the Built Environment					
18	Taking forward local preferences when considering local planning applications.	See serial 14 re Village Design Statement	UDPC	Nil	Continuing
19	Wiltshire Council's respect for local views in determining housing strategy allocations and individual planning applications.	Create awareness of this Parish Plan See serial 14 re Village Design Statement	UDPC	Nil	Continuing
Transport and Traffic					
20	Gather evidence to affect change	Form traffic monitoring group	UDPC	<£200	As determined.
21	Follow up previous work by Wiltshire Council	Periodic monitoring	UDPC	Nil	Quarterly
22	HGV use of B3095	Monitor and hasten implementation of weight restrictions on B3095	UDPC	Nil	Continuing

Annexes:

- 1 Listed Buildings
- 2 Clubs, Associations and Groups in the Parish
- 3 Parish Plan Working Group members



Courtesy of Karen Dunford, whose great grandparents lived at Manor Farm MD

The Street in Monkton Deverill circa 1920 (left) and in 2014



By Andrea Llewellyn

Annex 1

Listed Buildings within the Upper Deverills Parish

Brixton Deverill

George's Barn
 Whitecliff Farmhouse
 Drove End (Cross Cottage)
 Bridgewalk House
 Dairy Cottage
 Bridge Cottage
 The Manor House
 Manor Farm Cottage
 Church of St Michael
 The Old Rectory
 Telephone Kiosk
 The Bridge

Monkton Deverill

Burton Farmhouse
 Manor Farmhouse
 The Old School
 86 Monkton Deverill
 Former Church (St Alfred the Great) and Whiting monument



Monkton Deverill by Pat Armstrong

Kingston Deverill

Keysley Farmhouse
 Hedge Cottage
 Marvins
 Humphrey's Orchard
 Barn at Manor Farm
 Pope's Farmhouse and Flat
 Church of St Mary and Young monument
 Kingston House
 35 Kingston Deverill
 36 & 38 Kingston Deverill
 39 Kingston Deverill



Winterbournes flowing at Monkton Deverill February 2014 by Jeff Cox

Clubs, Associations and Groups in the Parish

The following are active within our Community:

Upper Deverills Parish Council	Pub Night – <i>Cricketers’ Legs</i>
Parochial Church Council	Salisbury Theatre Club
Village Hall Committee	‘Look and See’ Art Group
Deverills Cricket Club	Wylve Valley Arts Trail
Deverills Players	Deverill Valley and Crockerton WI
Deverills Book and Dining Club	Cast on Club
Deverills Festival	Warminster Walkers
Bell Ringing	School of Infantry Beagles
North Dorset and Somerset Gliding Club	South and West Wiltshire Hunt
Model Flying Club	Salisbury and District Angling Club - fly fishing
Pilates Groups	<i>the “SAS”</i> – Saturday Afternoon Strollers
Deverills Raptor and Owl Group (DROG)	Parish Plan Working Group

Parish Plan Working Group Members

Peter Marsh (Chairman)
 Andrea Llewellyn
 Michael Mounde
 Sarah Jeffries – administrative and much other support
and with thanks to Richard Cousens for proof reading the drafts of the Plan.



Kingston Lake? – nay, a field of flax/ linseed betwixt Kingston Dairy and Bidcombe Down by Louise Stratton

Back Cover –

Map of the Upper Deverills from 1st edition OS sheet 57 dated 1889, by courtesy of the Wiltshire & Swindon History Centre



1548.429
Acres

2486.900
Acres

Acres
3.067

Report to	Warminster Area Board
Date of Meeting	3 July 2014
Title of Report	Community Area Grants

Purpose of Report:

To ask Councillors to consider the following application seeking 2014 /15 Community Area Grant funding.

Applicant	Project	Request
Sutton Veny Flower Show	Event shelters	£290

Background

- 1.1. Area Boards have authority to approve Area Grants under powers delegated to them by the Deputy Leader and Cabinet member for Adult Care, Communities and Housing (4 April 2012). Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance.
- 1.2. In accordance with the Scheme of Delegation, any decision of an Area Board that is contrary to the funding criteria would need to demonstrate that the application in question has a wider community benefit, and give specific reasons for why this should justify an exception to the criteria.
- 1.3. The emphasis in the Coalition Government’s Localism agenda supports the ethos of volunteering and community involvement and the nurturing of resilient communities. With this in mind Community Area Grants (CAGs) should be encouraged from and awarded to community and voluntary groups
- 1.4. Warminster area Board has been allocated a 2014 / 15 capital budget of £44,968.33 for community grants and area board / councillor led initiatives.
- 1.5. The remaining capital budget is £39,651.60.
- 1.6. £1,500 has been allocated to fund digital literacy projects.
- 1.7. Applications of up to and including £1,000 can be made for a Community Area Grant, which will not require matched funding. Amounts of £1,000 -

£5000 will be required to find matched funding. The area board will rarely award more than £5,000.

- 1.8. Area boards will not consider Community Area Grant (CAG) applications from town and parish councils for purposes that relate to their statutory duties or powers that should be funded from the local town/parish precept. However this does not preclude bids from town/parish councils, encouraging community projects that provide new opportunities for local people or those functions that are not the sole responsibility of the town/parish council.
- 1.9. In addition to CAGs and Small Grants, councillors can submit an Area Board/Councillor Led Initiative. This enables area boards to tackle sticky community issues and/or community identified priorities. Cabinet have emphasised that they do not wish these to be used to avoid complying with Community Area Grant criteria or for filling gaps where there are council service shortfalls. The application process and form has been updated to bring it in line with the other grants.
- 1.10. From April 2014, officers are **not** required to provide recommendations in their funding reports. The decision to support applications is made by Wiltshire Councillors on the Area Board.
- 1.11. Funding applications will be considered at every Area Board meeting. There will be a further four rounds of grant applications in this financial year which will be heard at Area Board meetings on the following dates:

11 September
6 November
8 January
5 March
- 1.12. The funding criteria and application forms are available on the council's website (www.wiltshire.gov.uk/areaboards) and paper versions are available from the Community Area Manager.
- 1.13. A decision was made in 2010/2011 that paper copies of funding applications will no longer appear as part of the agenda in an attempt to reduce volume of paper used. However, the application forms will be available on the Wiltshire Council web site and hard copies available upon request.
- 1.14. All recipients of area board funding are expected to complete and return an evaluation form as soon as the project or activity has been completed and this should be accompanied by receipts and invoices, as well as photographs if possible. Failure to return the evaluation requested will preclude them from

being considered for any future funding from the area board. This applies to all grants made by the area board.

- 1.15. Warminster Area Board has a separate Community Area Transport Group (CATG) budget for 2014 /15 for £15,226 and with an under-spend in 2013 /14 the total allocation is £26,369.58

2. Main Considerations

- 2.1. Councillors will need to be satisfied that grants awarded in the 2014 /15 year are made to projects that can realistically proceed within a year of the award being made.
- 2.2. Community Area Managers are no longer required to submit recommendations for community area grant requests. All requests will be presented to the Area Board as long as the grant criteria are met.

3. Environmental & Community Implications

Community Area Grants will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

4. Financial Implications

- 4.1. Awards must fall within the Area Boards budget allocated to the Warminster Area Board.
- 4.2. If the applications are approved by the Area Board, the remaining capital allocation will be £39,361.60.

5. Legal Implications

- 5.1. There are no specific Legal implications related to this report.

6. HR Implications

- 6.1. There are no specific HR implications related to this report.

7. Equality and Inclusion Implications

- 7.1. Community Area Grants give all local community and voluntary groups, Town and Parish Councils an equal opportunity to receive funding towards community based projects and schemes.

8. Grant request detail:

Ref	Applicant	Project proposal	Funding requested
8.1	Sutton Veny Flower Show	Event shelters	£290

8.1.1 The Community Area Manager has appraised the application which meets the grants criteria for 2014 / 15.

8.1.2 Funding is available from the Area Board's capital grants allocation.

8.1.3 The project is to purchase 2 Coleman event shelters, sun walls and sturdy tent pegs. These will enable the show to run even when the weather is very hot or inclement. They will also support the fund-raising of the group who have distributed funds to Sutton Veny village hall, Sutton Veny church, Norton Bavant village hall and other. These shelters will ensure the longevity of the show and the comfort and safety of visitors.

8.1.4 The total cost of the show is £3,840 and match funding is in place.

Documents used in the production of this report	Completed Community Area Grant Application forms Community Area Grants criteria Warminster Area Board Funding allocation
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No unpublished documents have been relied upon in the preparation of this report.

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Appointments to Outside Bodies and Constitution of and Appointments to Working Groups 2014/15

1. Purpose of the Report

- 1.1. To appoint representatives to Outside Bodies, and to reconstitute and appoint to Working Groups for the year 2014/15.

2. Background

- 2.1. The Area Board is invited to appoint Councillor representatives to the Outside Bodies listed at **Appendix A**. These appointments will continue for the duration of Councillors' terms of office, unless the Board determines otherwise.
- 2.2. Similarly, the Area Board is invited to reconstitute the Working Groups set out in **Appendix B**, with the Terms of Reference set out at **Appendix C**, and to make appointments to these groups. These appointments are for 2014/15.

3. Main Considerations

- 3.1. In 2010 all Area Boards appointed Community Area Transport Groups (CATGs), which operated as informal working groups making recommendations to the Area Board for approval. Terms of Reference are set out in Appendix C. It should be noted that the establishment of the CATGs, along with the delegation of the relevant budget of Area Boards, was a delegation of authority from the Cabinet Member for Highways, and so the Terms of Reference for these cannot be amended.
- 3.2. Some Area Boards also established Shadow Community Operations Boards to discuss and facilitate the development of Campus proposals. Similarly these groups were established as part of the Council's corporate programme for Campuses and so the Terms of Reference cannot be amended.
- 3.3. Some Area Boards have established other working groups to consider and address local issues. Where these have Terms of Reference, this is for the Area Board to determine and amend where required.

4. Financial and Resource Implications

- 4.1. None.

5. Legal Implications

- 5.1. Some appointments carry responsibilities and duties, for example, those which involve becoming a trustee. Councillors are advised to seek advice on individual appointments if required.

5.2. Protocol 3 of the Council's Constitution sets out Guidance to Members on Outside Bodies.

6. Environmental Impact of the Proposals

6.1 None.

7. Equality and Diversity Implications

7.1 None.

8. Delegation

8.1 Under Wiltshire Council's constitution (Part 4, paragraph 5), appointments to Outside Bodies will be made by the Leader of the Council, Cabinet, Area Boards or a meeting of group leaders, as appropriate. By convention, appointments to Outside Bodies which operate within the boundary of a community area are made by the relevant Area Board.

8.2 The appointment of Councillors and other representatives to working groups operating under the Area Board is a matter for the Area Board to determine.

9. Recommendation

9.1 The Area Board is requested to:

- a. Appoint Councillor representatives to Outside Bodies as set out at Appendix A;
- b. Agree to reconstitute and appoint to the Working Group(s) as set out in Appendix B; and
- c. Note the Terms of Reference for the Working Group(s), as set out in Appendix C.

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Appendices:

Appendix A – list of appointments to Outside Bodies

Appendix B – list of appointments to Working Group(s)

Appendix C – Terms of Reference for Working Group(s)

Unpublished background documents relied upon in the preparation of this report

None.

WILTSHIRE COUNCIL OUTSIDE BODIES

Outside Body Title (A to Z)	Appointed By	Why Rep Needed	Organisation aims	Meeting schedule	Voting rights	Reps needed	Representative (s)
Warminster & Villages Community Area Partnersio	Area Board - Warminster	To inform on the development of the Community Area Plan	Development of the Community area Plan	Normally every 6-8 weeks	No	1	Cllr Fleur de Rhe Philippe
Warminster and Westbury CCTV Partnership	Area Board - Warminster	Rep adds district and council perspective to crime issues	Prevent crime in Warminster and Westbury	4 meetings per year	No (under review)	1	Cllr Andrew Davis
Warminster Town Council Town Plan Steering Group	Area Board - Warminster	To Ensure engagement regarding strategic spatial planning and development issues.	Organisation Aims - To drive the regeneration of Warminster town centre.	Monthly meetings	Yes	2 (1 from Highways and 1 Member)	Cllr Keith Humphries
Warminster Youth Advisory Group (YAG)	Area Board - Warminster	So young people can present ideas to councillors and council	Youth issues and democracy; to enable young people to present ideas to councillors and the council	4 meetings per year	Yes	Up to 2	Cllr Pip Ridout

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Appointments to Working Groups
Warminster Area Board

Community Area Transport Group:

- Cllr Christopher Newbury

Shadow Community Operations Board:

- Cllr Keith Humphries

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COMMUNITY AREA TRANSPORT GROUP (CATG)

TERMS OF REFERENCE

Membership of the CATG

The CATG will normally be made up of not more than 10 members from the following groups:

- Members of the Area Board
- Town and Parish Council representatives
- Community representatives

Representatives should act as a conduit between their organisations and the CATG by putting forward the views of the body they represent and providing feedback to its members regarding the work of the CATG. The group members will also need to be mindful of the needs of the community area as a whole when making their recommendations, as not all councils and groups can be represented on the CATG.

Recommendations to the Area Board will usually be reached by consensus but if necessary these can be agreed by a show of hands by those representatives present at the meeting.

The group will normally be chaired by a Wiltshire Councillor. Membership of the CATG will cease when a member ceases to hold the stated office as when first appointed.

The CATG may invite representatives from local organisations to its meetings to give technical advice or to share pertinent local knowledge on projects in the area.

Appointment of CATG Members

Appointment of members to the CATG will normally be agreed at a full meeting of the Area Board. Membership may be varied, with the agreement of the Area Board Chairman, subject to approval at the next full Area Board meeting.

Where required for flexibility, the Area Board may appoint an unnamed representative of an organisation to the CATG (e.g. Town/Parish Council or Community Area Partnership) to ensure that the organisation is always represented at meetings. However it is preferred that the same representative attends if possible to ensure consistency of membership.

Media Relations

Members of the CATG must not issue press statements on behalf of the Area Board.

Any press statements about the work of the CATG should be agreed between the Chairman of the CATG and the Chairman of the Area Board.

Meetings

It is recommended that the CATG meet at least four times a year. Meetings are intended to be limited to the Membership set out above, and is open to other members of the Area Board who wish to attend. It can be open to public if the Area Board wishes to do so. It should be noted that CATG is not a constitutional or decision making body and hence proceedings will not be minuted by Democratic Services.

Officer Support

Meetings will be attended by relevant officers from Wiltshire Council including a senior transport planner, a senior traffic engineer and a local highway maintenance engineer as necessary.

Terms of Reference

The CATG has no formal decision making authority on operational matters or budget expenditure but acts as an informal discussion forum making recommendations to the Area Board. Recommendations must be agreed at a full CATG meeting before being brought to the next Area Board for approval.

The CATG's terms of reference are set out at Appendix A:

Terms of Reference

1. Small scale transport schemes – discretionary funding

To make recommendations to the Area Board to determine priorities and levels of expenditure required for small scale transport schemes in the community area. A discretionary highways budget has been allocated to the board by the Cabinet Member for Highways and Transport. The funding allocation is for capital funding and can only be used to provide new and improved highway infrastructure. It is suitable for schemes that improve safety, increase accessibility and sustainability by promoting walking, cycling and public transport and improve traffic management. It cannot be used to fund revenue functions such as maintenance schemes or the provision of passenger transport services. Schemes considered by the CATG should have first been raised through the community issues system and endorsed by the relevant town or parish council.

In choosing their local transport schemes Area Boards will need to be mindful of the priorities of the Local Transport Plan and the likely availability of future funding for implementation.

(Cabinet Member Decision HT-021-10)

2. Small scale transport schemes – substantive funding

To submit bids for funding from the centrally held substantive funds. A scheme qualifies as substantive if the estimated cost is in excess of the total discretionary amount available.

(Cabinet Member Decision HT-026-11)

3. Speed Indication Devices

To make recommendations to the Area Board as to the locations for speed indicator devices (SIDs) in line with the guidance issued by the Cabinet Member for Highways.

(Cabinet Member Decision HT-023-11)

4. C & UC roads speed limit review

To make recommendations to the Area Board as to the priority routes for review on C Class and unclassified roads in accordance with the guidance issued by the Cabinet Member for Highways.

(Cabinet Member Decision HT-027-11)

5. Waiting restrictions

To make recommendations to the Area Board regarding waiting restrictions in areas where the Town or Parish Councils do not wish to undertake this function.

(Cabinet Member Decision HT-031-11)

6. Other decisions

To make recommendations to the Area Board regarding any other local highways issues when requested.

CAMPUS AND OPERATIONAL DELIVERY PROGRAMME

Campus & Operational Estate Management Workstream

Draft Terms of Reference for Shadow Community Operations Board

1 Background

On 15 February 2011 Wiltshire Council's Cabinet approved the implementation of the Campus and Operational Delivery Programme. The Programme will:

- Work with local communities to develop, facilitate and deliver community campus buildings across Wiltshire which seek to co-locate existing Council and partners services in one accessible location (or possibly more if appropriate) in a community area.
- Carry out the development of campus facilities in line with the Campus and Operational Management workstream principles (noted in section 2 of this document).
- Implement the Preliminary Management Project which will test the potential to develop some form of community driven strategic non-profit distributing organisation to deliver and support public services across Wiltshire.

Some of the benefits that the Council is seeking to achieve from a campus are:

- Accessible facilities that accurately reflect the specific needs of the local area being served.
- Reducing the Council's estate producing an estimated 40% reduction in operational costs across all estate (this is an estimation based upon an initial assessment of the impact of the Workplace Transformation Programme which preceded the Campus and Operational Delivery Programme).
- Combining point of contact arrangements and improving accessibility to services.
- Developing and providing sustainable and energy efficient buildings.
- Ensuring long term flexibility in terms of the use of space is fundamental to the design.
- Developing the synergies between the management of individual services at a community level.
- Working with communities to develop a coherent and effective volunteering policy relevant to the local campus.
- Reducing the current overall risk to the Council from aging, disparate and inefficient buildings.
- Increased, beneficial and sustainable partnership working.

Fundamental to the successful implementation of the programme is the commitment to empower local people to have a direct influence on the delivery of public services in their area. This supports the concepts of Localism and the decentralisation of decision making to local communities.

The Preliminary Management Project will initially be focused on Corsham, Melksham, Pewsey, Tisbury and Wootton Bassett. This will encompass the creation of Shadow Community Operations Boards, reporting into the Area Board who will make final recommendations to Cabinet for their consideration. The Shadow Community Operations Boards, will, subject to the agreement of the Area Board, take on a key role in coordinating and leading communications, influencing, and local engagement. This will cover areas such as the consultation processes, commenting on facility design and development and the ongoing indirect management and strategic planning of the resulting campus facility.

The preliminary management project will be in place from April 2011 through to April 2013 unless the Council determines otherwise.

2 Campus Management Principles

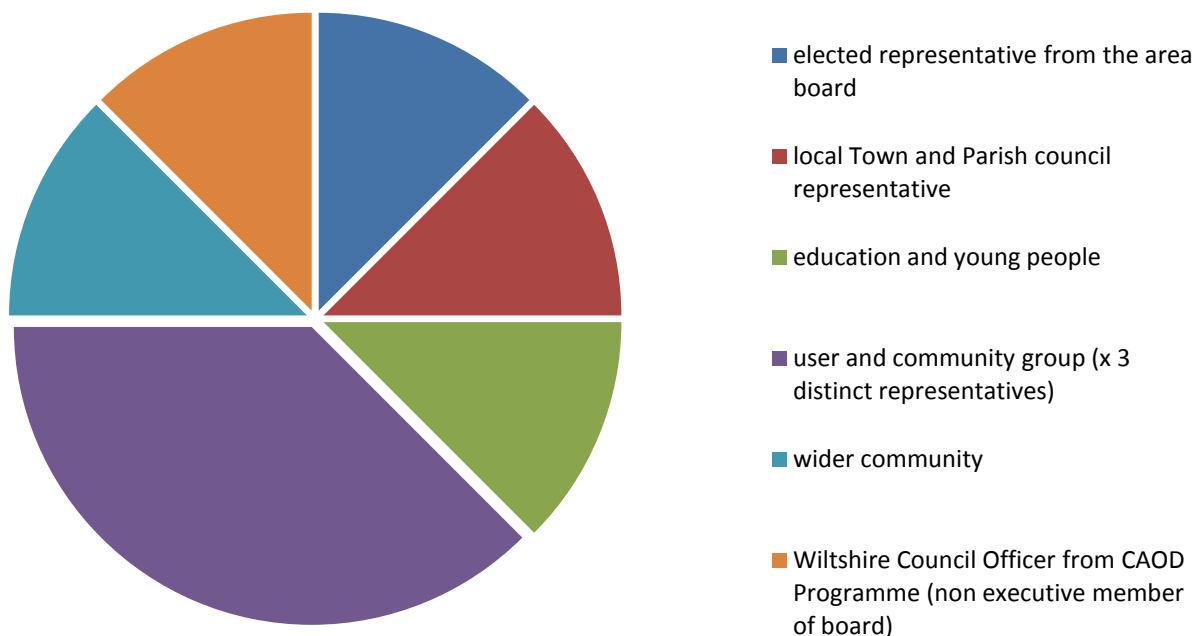
The Shadow Community Operations Board will need to work with the Council and its partners to ensure that the following approved principles are delivered:

- (i) Create an environment which empowers local people to directly influence the delivery and improvement of unique needs based services in their community.
- (ii) Ensure a singularity of vision to enable local needs to be foremost in strategic planning and operational service delivery.
- (iii) Be proactive in meeting economic challenges and widen the scope for investment in services and assets.
- (iv) Share the accountability for service delivery with the community and partners.

- (v) Secure a sustainable and innovative form of management that complements the evolving national context of the localisation of service delivery.
- (vi) Promote social inclusion and resilience by increasing accessible opportunities for volunteering and community involvement
- (vii) Make specific provision for accessible opportunities for partnership working.
- (viii) Provide accessible local decision making processes and governance structures.
- (ix) Provide opportunities for a consistent and sustainable support network for the voluntary and community sector in Wiltshire.
- (x) Provide a consistent strategic vehicle for all services in a locality that is financially robust and able to respond to the changing face of the public and community service delivery rather than a range of competing initiatives based on existing service models.

3 Membership

The shadow community operations board membership will be determined by the Area Board and should consist of an appropriate, mutually agreeable representative from the following broad sectors of the local community area:



- (i) There will be one representative for each party identified.
- (ii) The board will need to nominate a chairperson at its inaugural meeting.
- (iii) The board will need to determine if the suggested representation appropriately reflects the description of the party.
- (iv) There will be up to three representatives identified by the user and community group sector and approved by the Area Board. Such representatives should be selected so as to ensure proper representation from distinct interest groups within that sector.
- (v) The Wiltshire Council liaison representative will be an officer from the Campus and Operational Delivery Programme team and will be invited to sit on the board as a non-executive party.
- (vi) Each party should endeavour to be represented at each formal meeting.
- (vii) Each executive party will have equal rights.

4 Roles and responsibility

4.1 Community leadership & engagement

- (i) On behalf of the Area Board, provide effective community leadership and accountability for the preliminary management project and ensure the workstream principles are met.
- (ii) As required by the Area Board, to effectively manage the communications of the project within the community area and to liaise with the officer working group to ensure any locally focused communications plan complements the wider strategic communications plan.

- (iii) To make representation to the Area Board based on ongoing community engagement and consultation to determine or recommend levels of services provided within each phase of the project.
- (iv) To work with the Area Board to identify local partners and facilitation and support of sustainable partnership working.

4.2 Responsibility for outcomes

- (i) To define community need and make recommendations to the Area Board over facility specification and operations.
- (ii) Support the Area Board in the delivery of the campus building.
- (iii) On behalf of the Area Board develop, and subject to future cabinet approval, implement a local volunteering strategy (specific framework for the engagement and management of volunteers) to support the campus.
- (iv) Influence the campus design and specification where appropriate by recommendation to the Area Board
- (v) Positive engagement in the ongoing strategic planning, programming and operation of the campus

4.3 Project coordination and reporting

- (i) To develop a community led action plan that clearly sets out the approach the shadow board will take and seek Area Board approval for this
- (ii) To assist the Campus and Operational Delivery Team in developing, managing and monitoring the progress and delivery of an action plan
- (iii) To assess any potential risks and advise the Campus Management Working Group and Area Board accordingly.
- (iv) To develop a marketing plan and strategy, to be supported by the Council, that sets out the proposed approach to maximising sustainable community use of the campus facility, subject to approval by the Area Board and Wiltshire Council Cabinet
- (v) To ensure a co-ordinated community approach to the engagement, development and operation of a campus facility.
- (vi) To report progress and make recommendations to the Area Board and officer working group for improved services, community orientated services based upon need, facility development and local opinion
- (vii) Partner role in the wider not for profit distributing management options and governance appraisal

4.4 The role of Wiltshire Council

- (i) The ultimate responsibility for all service delivery and responsibility for the delivery of the Campus will remain with the Council for the duration of the preliminary management project.
- (ii) There may be elements or decisions required within the preliminary management project that will need to be determined by elected members of the Area Board or Cabinet following recommendation to them by the Area Board
- (iii) The Council will endeavour to support the approach the Shadow Community Operations Board takes where that approach supports the principles set out in section two of this document and has been supported by the Area Board

5 Outcomes

- (i) The local community and partners in the widest sense are informed and proactively engaged with the process of delivering and the future operation of a community campus.
- (ii) The community campus is delivered within the timescales set, with full proactive engagement from the local community and the service delivery meets local needs.
- (iii) The community-led aspect of campus delivery is clearly defined, managed and continually assessed to ensure maximum use of the facility by the local community and continued engagement in concept of local people directly influencing the delivery of local services.

6 Confidentiality

Whilst most information provided by the council or other participants or partners will be non-confidential in nature there may be occasions when due to the commercial nature of discussions or where matters are relevant to policy development by the council, it may request that individual information or items are confidential. Should any participant be unable to respect this request they must absent themselves from the meeting prior to discussion and consideration of the relevant item.

7 Governance Arrangements

The project remit currently extends up to April 2013. Prior to this there is a need to implement an interim governance structure that provides an appropriate framework to operate. It should be noted that managerial responsibility for operations, health and safety, staff etc remains with the Council for the duration of the project however there is scope for the Shadow Community Operations Board to influence, plan and programme services, subject to Cabinet approval following a recommendation from the Area Board. A chart showing the relationships between the various parties is noted below.

- (i) The Shadow Community Operations Board will meet as necessary and as determined by the Board.
- (ii) The Shadow Community Operations Board will be chaired by a representative elected by the Board.
- (iii) The Shadow Community Operations Board will report to the Area Board, but where request to do so by the Area Board, may provide advice directly to the Campus Management Working group, which is a cross departmental officer team coordinated by the Campus and Operational Delivery Programme.
- (iv) The administration of the Shadow Community operations Board will be the responsibility of the Board itself.
- (v) There may be occasions whereby sub-groups of the Shadow Community Operations Board will be necessary. In this instance any sub-group will report directly to the Shadow Community Operations Board in governance terms.

Preliminary Management Project Governance Arrangements

